



**DISTRICT ENGLISH LEARNER
PARENT ADVISORY COMMITTEE
(DELAC)**

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**DISTRICT ENGLISH LEARNER PARENT ADVISORY COMMITTEE
(DELAC) MEETING
September 9, 2023
9:30 A.M.- 11:00 A.M.
MINUTES**

1.0 Welcome. The meeting began at 9:32 am, Mrs. Shirley Garcia president of DELAC welcomed everyone to a new school year with DELAC. The first motion was by Adela Hernández and the second motion was by Rosa Arana. All in favor, the meeting started.

1.1 Meeting norms. The rules of the meeting were read by Francisca Noyola Mejía, Sergeant in Arms.

2.0 Roll call. A motion was requested by President Shirley Garcia to do the roll call of people present due to Camelia Bernal, the secretary of DELAC, being absent. The first motion was given by Ana Zuniga, and the second motion was given by Angeles Cortes. Motion approved, all in favor, and roll call was done by President Shirley Gracia.

- 1. August:** Rosa Reyes Díaz, Rep. Leticia Albor, Alt
- 2. Cesar Chavez:** Leticia Albor, Alt
- 3. Cleveland:** Rosa Arana, Alt
- 4. Commodore:** Maria Guadalupe Grijalva, Rep. Laura Padilla, Alt.
- 5. Edison:** Francisca Noyola Mejía, Sergeant in Arms, Rep
- 6. Fillmore:** Miriam Hernandez, Rep.
- 7. Franklin:** Angeles Cortes, Rep. Maricela Nuñez, Alt.
- 8. Fremont:** Maria Mejia, Rep.
- 9. Grunsky:** Maria Sandra Arreola, Rep.
- 10. Hamilton:** Ana Zuniga, Rep.
- 11. Henry:** Blanca Olivera, Alt, Camelia Bernal, Secretary
- 12. Kingston:** Erika Gragg, Rep.

13. **Madison:** Jeimy Chijate, Rep. Angelica Lopez, Alt.
14. **Marshall:** Brizeida Venegas, Rep.
15. **McKinley:** Veronica Merino, Rep. Francisca Vargas, Alt.
16. **Peyton:** Lorena Martinez, Rep.
17. **Roosevelt:** Catalina Ramos, Rep (parliamentarian).
18. **San Joaquin:** Guiliana Shirley Garcia, Rep (president). Adela Hernandez, Alt.
19. **Spanos:** Naida Quintero Herrera, Rep.
20. **Weber:** Adela Roldan, Alt.
21. **Wilson:** Miriam Reyes, Rep.

Visitors from other schools and the community: Lucila Mendoza, Brisian Correa

At this meeting 29 representatives and/or alternates were present and 21 schools were represented. District staff present in this meeting Dr. Israel Gonzalez, LDO Director, Olivia Fernandez, LDO Administrative Assistant, Sandra Gomez and Norma Mercado Serafin (LDO Interpreters), Paola Juarez, LDO Parent Liaison, Maria Lazaro, LDO Instructional Specialist, Kasey Klappenback, Assistant Superintendent of Educational Services and via zoom was Alicia Rico, Board Member.

3.0 Suggestions and oral comments from the community on agenda items.

No comments or suggestions.

4.0 Changes to the Agenda.

-request for name change of the person who is in charge of taking roll call, from Camelia Bernal to Shirley García.

5.0 District Guest Report

Dr. Gonzalez welcomed and introduced Kasey Klappenback, assistant superintendent of educational services. Kasey Klappenback shared the resolution on the national Hispanic heritage.

6.0 Reading and approval of minutes.

The minutes were approved, the first motion was made by Verónica Merino, and the second motion was made by Adela Hernández.

7.0 Old business.

7.1 Answers to questions from the previous meeting. Dr. Israel Gonzalez

- Who is the new director of the Family Resource Center?

-Dr. Susana Ramírez is the new person in charge of the Family Resource Center.

-Dr. Gonzalez shared that he was out all of May because he was sick, and he is happy to return and happy to see everyone again for this new school year, he welcomed everyone and people who were there for the first time.

8.0 New Business.

8.1 DELAC Newsletter Subcommittee

-Paola Juárez, parent liaison, explained what the newsletter is and thanked the parents who helped and were involved last year, it was explained that the newsletter is not a requirement, but it is a way to give information to parents.

- The requirements for the DELAC board were reviewed and explained. 7 meetings in total will be held this year.

8.2 CABE Conference 2024- Information provided by Dr. González

-CABE 2024- Feb 21-24 in Anaheim CA. Representatives and alternates are requested to attend this conference.

-CABE Briefing 9/20/23 10:30-11:30 AM via Zoom

-Registration will be from September 13 to October 18

-ELAC members can attend, as long as the representatives or alternates of each school do not attend and there is space for the others

-Teachers who worked in summer school and worked with English learners' students will be able to attend this conference.

-The invitation will be extended to teachers who are working with English learners after school or during summer school.

-CABE is specifically for staff who work directly with English learners' students.

8.3 Presentation on written notifications that are required to be sent to parents or guardians of English learner students

-This presentation was given by María Lazaro, Specialist in Instruction.

-María Lazaro explained the requirements that DELAC needs to present by state requirement. The parent notification letter is a requirement by the state.

Activity- Puzzles 3 groups were made to talk about:

-Initial Notification Letter for Parents of English Learners (blue)

-Annual Notification Letter for Parents of English Learners (yellow)

-Alternative Annual Notification Letter for English Learner Parents (pink)

A motion was made to extend the meeting time. The first motion was given by Naida Quintero and the second motion was given by Blanca Olivera. All in favor.

8.4 Nominations for President, Vice President, and Sergeant in Arms.

DELAC President Shirley Garcia is leaving her position for personal reasons and invites other parents to be part of this committee and be dominated.

-There are 3 open positions. Papers were handed out so that people could be nominated and they will be given a few weeks.

Questions were opened. No questions

9.0 Announcements

The announcements were given by Catalina Ramos, Parliamentarian

9.1 Complete the brief survey about this meeting.

9.2 LDO Virtual Parent Hour 9/28/2023, 9:30-11:00 am.

9.3 Next DELAC Meeting 10/18/2023, 9:30-11:30am

Parents asked about parking

9.4 Presentation of the Master Plan to the Board of Trustees

Dr. Gonzalez will present this plan to the Board and it will be presented at the Board meeting of the month of October.

9.5 Join the DELAC group on Remind.

Dr. Gonzalez explained how to be part of this group.

10.0 Oral suggestions and comments from the community regarding items not included in the agenda.

Paola Juarez asked if there were any comments or questions about issues that do not have to do with the DELAC meeting.

10.1 Comments

-Solution about parking during DELAC meetings.

-There were no questions, cards were offered to write questions and comments.

11.0 Closure

The meeting ended at 11:37 a.m., the first motion was given by Rosa Arana, and the second motion by Adela Hernández.

These minutes were written by Norma Mercado Serafin Interpreter of LDO.