



**District English Learner
Advisory Committee
(DELAC)**

DELAC Officials
Francisca Vargas, President
Lucia Vega, Vice President
Lucila Mendoza, Secretary
Shirley Garcia, Sergeant at Arms
Maria de la Luz Villarreal, Parliamentarian

Interim Superintendent
Dr. Traci E. Miller

Director
Dr. Israel Gonzalez

**ENGLISH LEARNER PARENT ADVISORY COMMITTEE DISTRICT MEETING
(DELAC)
September 12, 2022
9:30 A.M.- 11:00 A.M.
MINUTES**

1.0 Welcome. Ms. Francisca Vargas (President) welcomed all present. The meeting began at 9:40 am. The first motion was made by Rosa Arana and seconded by Veronica Merino. Motion adopted. Ms. Francisca Noyola then gave a speech on motivational words.

1.1 Board Rules. The rules were given by Shirley Garcia (Sergeant in Arms).

2.0 List call. It was made by Lucila Mendoza (Secretary) and the following schools were represented:

- 1. August:** Rosa Reyes Diaz (rep.), Leticia Albor (alt.)
- 2. Cesar Chavez:** Leticia Albor (rep.)
- 3. Cleveland:** Rosa Arana (alt.)
- 4. Edison:** Francisca Noyola Mejia (rep.)
- 5. Elmwood:** Maria de La Luz Villarreal (rep.) (Parliamentarian)
- 6. Fillmore:** Laura Martinez (rep.)
- 7. Franklin:** Angeles Cortes (rep.)
- 8. Grunsky:** Maria Sandra Arreola (rep.)
- 9. Henry:** Blanca Olivera (alt.)
- 10. Huerta:** Cynthia Pena Espinoza (alt.)
- 11. King:** Guadalupe Sanchez (rep.), Maria Avila Gonzalez (alt.)
- 12. Mata:** Eugenia Hernandez (rep.)
- 13. McKinley:** Veronica Merino (alt.), Francisca Vargas (President)
- 14. Monroe:** Marlen Sevilla (rep.), Lorenza Cruz Medrano (alt.)
- 15. PYA:** Angelina Aranda (rep.)
- 16. Roosevelt:** Catalina Ramos (rep.), Maria del Carmen Torres (alt.)
- 17. San Joaquin:** Shirley Garcia (rep.) (Sergeant in Arms)
- 18. Weber:** Lucila Mendoza (rep.) (Secretaria), Adela Roldan (alt.)

19. Wilson: Miriam Reyes (rep.)

At this meeting, 24 representatives and/or alternates were present and 19 schools were represented. Guests included: Dr. Traci E. Miller (Interim Superintendent), Dr. Francine Baird (Assistant Superintendent of Student Support Services), Dr. Susana Ramirez (Acting Assistant Superintendent of Educational Services), Dr. Israel Gonzalez (Director of LDO, LCAP and Equity), Maria Lazaro (Instructional Specialist), Sandra Gomez (LDO Interpreter), Paola Juarez (LDO Parent Liaison), Diane Ornelas (LDO Migrant Parent-Program Liaison), Lilian Guerra (King's Assistant Director), Brandy De Alba (McKinley Assistant Director), Marcelina Zamora (Edison Assistant Director), Valente Aguilar (San Joaquin Director), Alicia Rico (Area 3 Board Member), Daniel Molina (McKinley Parent Liaison), Maria Mejia (Fremont Parent Liaison), Claudia Cartagena (Nightingale Parent Liaison), Cindy Martel (Monro Community Assistant) and other parents or community members present giving a total of 49 people present (in person and by Zoom).

3.0 Suggestions and oral comments from the community on agenda items. Paola Juarez (Parent Liaison) explained. There was no comment.

4.0 Changes to the agenda. Lucila Mendoza (Secretariat). A change was made in 10.0 the name of Lucia Vega was changed to Maria de la Luz Villarreal. The first motion Sandra Arreola and seconded by Adela Roldan. Motion approved.

5.0 District Guest Report. Dr. Susana Ramirez (Assistant Interim Superintendent of Educational Services). She commented that she is sad to leave the LDO department, but that she leaves us in good hands with Dr. Israel Gonzalez.

5.1 Introduction to the new Director of the Language Development Office. Dr. Ramirez welcomed Dr. Traci E. Miller, Acting Superintendent. Dr. Traci E. Miller welcomed everyone, Dr. Francine Baird, and Dr. Israel Gonzalez our new Director of the LDO department.

Francisca Vargas gave a few words of thanks to all the directors who accompanied us. Dr. Ramirez and Dr. Gonzalez were presented with a plaque of recognition by DELAC.

6.0 Reading and approval of minutes. Francisca Vargas. The minutes of the meetings of May 11 and May 18, 2022 were approved in their corrected version. The first motion was Catalina Ramos and seconded by Blanca Olivera.

7.0 Reports

7.1 DELAC Newsletter Subcommittee. Paola Juarez shared information on how the subcommittee is working, the next meeting will be on October 18 and this meeting is subject to change.

7.2 Results of the English Learner Needs Survey and Report of DELAC's Presentation to the Board for the 2021-2022 School Year. Francisca Vargas gave the results of the survey, this year increased the participation of parents and in the chat put the website to access this information. This survey will be done every year. DELAC made the presentation to the board of directors on July 12, 2022.

7.3 District Master Plan for English Learner Students. Dr. Israel Gonzalez, Director, explained what the LDO department is and talked about the master plan, which will be a comprehensive plan and we will have 3 meetings for the district plan update: In October, November and December. The invitation will be sent to those who like to participate. The last time it was reviewed and changes were made was in 2017. Dr. Gonzalez will continue with the review. There are things that cannot be changed, but there is a parent area where you can make suggestions, and if there is a recommendation from the state that is where we will make changes and at the end of the school year it will be taken to the board of directors to be approved. If you go to the website there are 2 copies of the plan, the one from 2017 and the current one that will be for 3 years.

8.0 Previous Cases. Francisca Vargas. There was none.

9.0 New cases

9.1 DELAC Goals and Purposes 2022-2023. Francisca Vargas spoke about the goals and purposes of DELAC and invited them to visit the website.

A motion to extend the meeting was requested. First motion Francisca Noyola, seconded Marlen Sevilla. Motion approved.

9.2 Review and comment on written notices that are required to be sent to parents or guardians. Maria Lazaro (Instructional Specialist). There were 2 topics with Mrs. Maria Lazaro and only 9.2 was made and 9.3 will be for the next meeting. The first motion to postpone 9.3 to the next meeting was made by Catalina Ramos and seconded by Miriam Reyes. Motion approved.

Mrs. Maria Lazaro did an activity and put on the wall the letters that are sent to parents:

- Initial Notification Letter for Parents 2022-2023.
- Annual Notification for Parents 2022-2023.

She asked everyone to go read the letters, make their observations and write them down.

Mrs. Rosa Reyes (Representative of August) suggested that the form on which their child can be classified as an English learner be clearer and that parents will be notified that filling it out could be identified as an English learner and what will be the consequence of filling it out? Mrs. Lazaro replied: We are trying to improve the reclassification process.

9.4 LCAP Updates. Dr. Israel Gonzalez, LCAP/LCFF introduction to funds. LCFF is the thought formula used by the state and comes in 3 types of funds. Basic grant, supplemental grant is for low-income students, and concentrated grant for students in temporary housing, special education students, and for English learner students. We now have a 4th goal for these special education students. If we have 55% of low-income students we qualify for these funds and 85% of students in this district are low-income, therefore we qualify.

10.0 Announcements. María de la Luz Villarreal.

10.1 Department office time 9/15/2022; 9:30-10:30 am. Paola Juarez, I will do a few office hours for questions tomorrow at the district office, it may be in person, but if it works better for you it will be through Zoom.

10.2 Next meeting 10/12/2022; 9:30-11:00 am

10.3 Join the DELAC group at Remind. We ask you to please join Remind to maintain a fast track of communication.

11.0 Suggestions and oral comments from the community regarding items not included in the agenda. Paola Juarez (Parent Liaison). Suggestions or comments could be made and can put them in the basket.

12.0 Closing. In the absence of Francisca Vargas, Maria de la Luz Villarreal (Parliamentarian) asked for a motion to close the meeting at 11:57 am. First motion Rosa Arana and seconded by Francisca Noyola. Motion approved.

These minutes were written by Lucila Mendoza and Paola Juarez.