



DELAC Officers
Francisca Vargas, President
Angelina Aranda, Vice President
Lucila Mendoza, Secretary
Lucia Vega, Sergeant of Arms
Adriana Cardona, Parliamentary

Interim Superintendent
Brian Biedermann

Director
Dr. Susana Ramirez

DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE (DELAC)

January 6, 2021 9:00 -10:30 AM
VIRTUAL ZOOM MEETING
MINUTES

1.0 **Welcome.** - The meeting began at 9:05 a.m. Ms. Paola Juarez (parent liaison) notified all attendees that from now on this meeting would be recorded for the district archives and that no one had the right to publish it, if anyone did not want to be recorded they should turn off their camera. After these clarifications, Angelina Aranda (vice-president) made the first motion to start the meeting, seconded by Maria Ramirez. All being in agreement, the motion was approved.

2.0 **Roll Call.** - Francisca Vargas (outgoing secretary/president) made the roll call. The following schools were represented:

- 1.- **August:** Rosa Reyes (rep.), Leticia Albor (alt.)
- 2.- **Cesar Chavez:** Leticia Albor (rep.)
- 3.- **Cleveland:** Rosa Arana (alt.)
- 4.- **Commodore:** Janette Flores Jimenez (rep.)
- 5.- **Edison H.S.:** Francisca Vargas (rep.) (president)
- 6.- **Elmwood:** Maria de la Luz Villarreal (rep.)
- 7.- **Franklin H.S.:** Laura Martinez Guadarrama (rep.)
- 8.- **Grunsky:** Maria Ramirez (alt.)
- 9.- **Hamilton:** Melissa Garibay (rep.), Ana Zuniga (alt.)
- 10.- **Health Career:** Adriana Cardona (rep.) (parliamentarian), Martha Hernandez (alt.)
- 11.- **Henry:** Blanca Olivera (rep.)
- 12.- **Hong Kingston:** Martha Hernandez (rep.)
- 13.- **King:** Guadalupe Sanchez (rep.)
- 14.- **Madison:** Jeimy Chijate (rep.)
- 15.- **Mckinley:** Beatriz Lopez (rep), Veronica Merino (alt.)
- 16.- **Monroe:** Marlen Sevilla (alt.)

- 17.- **Peyton:** Felicitas Parada (rep.)
- 18.- **Pittman:** Gladys Mendoza (rep.), Adriana Cardona(alt.) (parliamentarian)
- 19.- **PYA:** Angelina Aranda (rep.) (vice president)
- 20.- **Roosevelt:** Catalina Ramos (rep.)
- 21.- **Taft:** Blanca Balderas (rep.), Lucia Vega (sergeant at arms)
- 22.- **Weber H.S.:** Lucila Mendoza (rep.)
- 23.- **Wilson:** Adela Roldan (rep.), Lorena Orozco (alt.)

In this virtual meeting, 23 schools were represented, 30 official members, in addition to district personnel: Monica Ruiz and Ofelia Muniz Bilingual Evaluator Assistants, Mani Phonphacdy and Carmen López Lozano, Interpreters; Paola Juarez, Parent Liaison, Olivia Fernandez, Assistant Administrative and Dr. Susana Ramirez, Director of the Language Development Office. The following members of the school district attended: Dr. Connor Sloan, LCAP Director, Craig Wedegaertner, Adams School Program Specialist, Juanita Altamirano, Henry School Parent Liaison, and Lilian Guerra, King School Assistant Principal. In addition to 9 guests giving a total of 50 participants.

3.0 Changes to Agenda. - Francisca Vargas (outgoing secretary/president) requested two motions to add item 6.2 the request of a subcommittee for a presentation of DELAC to the district board of directors. First motion Marlen Sevilla, seconded by Maria Villareal. Everyone agreeing, the motion approved.

4.0 Reading and approval of the Minutes. - The minutes of two previous meetings read: The November 18th Minutes approved with the following corrections: In 2.0, "and 7 guests" added and the phrase "Some people from" deleted. The first motion to approve made by Blanca Olivera, seconded by Rosa Arana. Everyone agreeing, the motion approved.

The December 9th Minutes approved with the following corrections: In 2.0 the phrase "algunas personas del" was removed. In 6.1, the word "cumplio" changed to "cumplio", and in 6.3, the word "balota" changed to "boleta". The first motion to approve the changes made by Lucila Mendoza, seconded by Maribel Canela. With everyone agreeing, the motion approved.

5.0 Old Business. -

5.1 Results of the election for secretary. - Dr. Ramirez wished everyone a happy year and introduced Paola Juarez (parent liaison) to present the results of the secretary votes.

During the December 9 meeting, 25 schools were represented. A total of 20 votes were received. 15 votes were verified and of the other five, these are the details: two were alternates and because the representatives had already voted, they were omitted. One vote was for a candidate who did not accept her nomination, another was not an official representative, and one vote was casted early on the day of voting before the meeting. All members were asked to decide and make a motion to accept or reject the early vote, with the majority in favor and only one against the early vote; it was accepted. The first motion made by Veronica Merino, seconded by Lucila Mendoza, the results being as follows

Martha Hernández: 5 vote

Lucila Mendoza: 11 votes

The new secretary Lucila Mendoza thanked the trust placed on her and with everyone's help, she hopes to do a good job.

6.0 New Business. –

6.1 Subcommittee for the Needs Assessment Survey. - Dr. Ramirez explained that the Needs Assessment Survey for parents with English learners must be done every year as required by the state. She also explained that we have approximately 8,000 English learners in our district.

Approximately 50% of all students in the district are or have been English learners. This year the survey will be answered through the internet. Last year the survey was revised and sent, but due to the pandemic, very few responses were received. However, even in previous years around 2000 surveys were returned in the mail for not having the correct address of the students.

It was asked for five parent volunteers to form a subcommittee to review the survey. Those wishing to participate wrote their name in the chat. This subcommittee will meet on January 12 from 8:30 a.m. - 9:30 a.m. taking into account that another meeting is probably needed. Five parent volunteers were asked for a second subcommittee that will give a DELAC presentation to the board members, where the results of the Needs

Assessment Survey should be presented. In addition to other points, this subcommittee will meet on January 12 from 11:15 a.m.-12: 15 p.m.

6.2 Subcommittee to Amend the Bylaws. - Dr. Ramirez explained that it is very important and necessary that the committee review and make necessary changes to the statutes and include rules in the event of a pandemic. A subcommittee of 5 to 7 parent volunteers was requested. This subcommittee will meet on January 12 from 10:00 a.m. - 11:00 a.m.

In summary, three subcommittees were requested: for the *Survey*, the *Board Presentation* and for the *Bylaws*. Parents were again asked to put their name in the chat and to indicate which subcommittee they wanted to participate in. Five to seven parents are needed per committee and their participation is appreciated in advance.

6.3 Presentation of the district's English Learner program, goals, and objectives:

- The purpose of this Title III program is:

- Ensure that all EL students achieve English proficiency, develop high academic standards in English that meet the challenging state academic standards of all other students.

To support this goal, the US Department of Education allocates Title III funds to state educational agencies depending on the number of EL students enrolled, (between \$ 900,000 to one million for students in this district).

All school districts, county offices of education, and charter directly funded schools that report having EL students in the system are eligible to participate in the Title III EL Program Grant (for example, Pittman School).

Funds must be used to:

- Increase students' English proficiency by providing effective English language instructional programs.
- Provide effective professional development to teachers, principals, and other school leaders. For example, teachers are invited and paid to attend after school tutoring.
- Provide activities and strategies that enhance educational programs for EL students that include parent and community involvement. For example, CAFE, conferences, and workshops.

Additionally, funds from this Title III program can be used to:

- Provide intensified tutoring and instruction.
- Take EL students to visit colleges.
- Improve English language proficiency and academic achievement, community involvement programs such as family literacy.
- Training for parents and families of EL students with a disability, educational programs or courses for college.

The goal is for them to be proficient in English and have the same opportunities in all areas.

A motion requested to extend the time of the meeting. The first motion made by Lucía Vega, seconded by Maria Ramirez. All agreed the motion approved.

6.4 C A B E. - Report on C A B E. - Dr. Ramirez informed the committee that this year the C A B E conferences will be virtual and will take place from March 23-26 from 2:00 pm-7:00 pm and on March 27 from 8:00 am - 1:00 pm. A brochure with the information was sent to the official representatives and they will have priority. Those who want to participate will send their information (name, phone number and the school they represent) to Paola Juarez.

7.0 Announcements. -

7.1 Next meeting February 2, 2021. This special meeting will discuss the survey and the C A B E registration.

7.2 Next regular meeting March 10, 2021.

8.0 Closure of the Meeting. - The meeting ended at 10:53 a.m. Maria Sevilla made the first motion seconded by Maria Ramirez. With everyone in favor, the motion was approved.

These minutes were written by Francisca Vargas and Paola Juarez.
Approved by Dr. Susana Ramirez