



*District English Learner
Advisory Committee
(DELAC)*

DELAC Officials
Irma Gonzalez, President
Angelina Aranda, Vice President
Francisca Vargas, Secretary
Lucia Vega, Sergeant of Arms
Nancy Manriquez, Parliamentary

Interim Superintendent
Brian Biedermann

Director
Dr. Susana Ramirez

**DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE MEETING
(DELAC)**

November 4, 2020

9:00 A.M.- 10:30 A.M.

**ZOOM VIRTUAL MEETING
MINUTES**

1.0 Welcome. Irma González, President, welcomed all those who were present at the Zoom virtual meeting platform and the meeting began at 9:04 a.m. (Paola Juarez, Parent Liaison for the Language Development Office, asked permission to record the meeting). The first motion to start the meeting was made by Adriana Cardona, seconded by Blanca Olivera.

2.0 Roll Call. Francisca Vargas, Secretary, did roll call. The following schools were represented by:

1. August: Rosa Reyes, Leticia Albor
2. Cleveland: Sabina Rincon, Rosa Arana
3. Commodore: Janette Flores Jimenez
4. Edison: Francisca Vargas (Secretary)
5. Elmwood: Maria de la Luz Villarreal
6. Franklin: Laura Martinez Guadarrama, Nancy Manriquez (Parliamentary)
7. Grunsky: Maria Ramirez
8. Henry: Blanca Olivera
9. Hong Kingston: Matha Hernandez
10. King: Guadalupe Sanchez
11. Madison: Karina Macias
12. Mckinley: Beatriz Lopez, Veronica Merino
13. Monroe: Marlen Sevilla
14. Pittman: Adriana Cardona
15. PYA: Angelina Aranda (Vice President)
16. Roosevelt: Catalina Ramos
17. San Joaquín: Irma Rubio (President), Mayra Padilla
18. SECA: Mayela Villalpando
19. Spanos: Naida Quintero Herrera
20. Taft: Lucia Vega (Sergeant of Arms), Blanca Balderas

21. Tyler: Eugenia Ponce Hernandez
22. Weber: Lucila Mendoza

In this meeting 22 schools were represented and 49 people were present at the virtual meeting of which 27 are members. In addition to the members and guests, we also had in attendance the staff of the Language Development Office: Maria Lazaro and Cynthia Hill Instructional Specialists, Monica Ruiz and Ofelia Muniz, Bilingual Evaluation Assistants, Carmen Lopez Lozano, Sophaline Buth, Mani Phonephacdy and Dyane Vang-Hang, Interpreters, Paola Juárez, Parent Liaison, Olivia Fernandez, Administrative Assistant and Dr. Susana Ramirez, Director. We also had the following district members join us: Dr. Connor Sloan, LCAP Director, Jose Cardenas, School Counselor Program Specialist, Olivia Diaz, ELP Coordinator for Henry Elementary and Lilian Guerra, King Elementary Assistant Principal.

3.0 Changes to the Agenda. None.

4.0- Read and Approve Minutes. Minutes for the September 8, 2020 meeting were read and the following changes were made:

Mrs. Lucila Mendoza suggested that the number of participants be clarified

Section 2.0:

- 27 participants changed to **29**

Section 6.1:

- From: Dr. Connor Sloan, Director of LCAP, with the assistance of Dr. Susana Ramirez presented the Learning Continuity Plan and Attendance Plan, explained how the plan is a new requirement from Governor Newsom to explain how districts are addressing the impacts of COVID-19 and requested feedback from the committee.
- To: Dr. Connor Sloan, Director of LCAP **with the translation assistance** of Dr. Susana Ramirez presented the Learning Continuity Plan and Attendance Plan, explained how the **new** plan is a requirement from Governor Newsom to explain how districts are addressing the impacts of COVID-19 and requested feedback from the committee.

Section 6.2:

- Marlen Mendoza to **Marlen Sevilla**

Motion to approve minutes with the change was made by Maria Ramirez and seconded by Veronica Merino. Motion carried.

5.0 Old Business:

5.1. Update on the Vote for Terms of Officials to be Extended: Dr. Susana Ramírez explained to the committee that not enough representatives were present to bring this matter to a vote at the previous meeting. Dr. Ramirez explained what is the quorum that is needed to carry out the voting, it is 50% + 1 of schools represented by their officials, if this quorum is not met, the term of the officers will be extended.

5.2. Update on PIQE Program: Dr. Ramirez warmly thanked all parents for their participation in these series of classes. She informed the committee of the possibility of having the second part of these parent classes soon or possibly waiting until they can be had in person versus virtually. Other parent workshops offered by this company are also being reviewed with the officials.

6.0 New Business:

6.1. Nominations for President/Secretary/Parliamentary- Dr. Ramirez asked parents to make their nominations through chat or by making a call to Paola Juarez, she clarified that the nominees must be official representatives of their schools but anyone can make a nomination by giving their name, the name of the person being nominated and for which position. The last day to make your nominations is November 17. Mrs. Lucila Mendoza commented that as parents and members of their school's ELAC, parents should contact their principals to update the names of their official DELAC representatives with the Language Development Office. President Irma González shared some of her experience as a DELAC officer and encouraged her fellow committee members to run for office.

6.2. Review Bylaws: Paola Juarez, Parent Liaison, showed the committee the corrections and changes that were made to the bylaws (Spanish version) last year and without further changes or comments, they will remain on file.

6.3. Review and Comment on the School District Reclassification Procedure: María Lázaro, Instructional Specialist from the Language Development Office presented the district's procedure for reclassifying English learners. The 4 reclassification criteria remain the same with the following added distinctions:

1st Criterion: Proficiency in English: ELPAC exam results are used. This exam is administered from the first of February to the last of May, the score must be 4 or more to be reclassified. Due to the situation that is being experienced (covid-19) in the 2019-2020 school year, schools have been closed since March 2020, for those students who could not take their exam and who were very close to being reclassified, the state gave the opportunity (from August 20 to October 30) to take or finish their ELPAC exam and thus be able to be reclassified.

2nd. Criterion: Teacher Evaluation: It is not only the opinion of the teacher, it must be based on evidence and data.

3rd. Criterion: Parent Consultation and Approval: Parents have the right to their opinion and consultation regarding the reclassification of their student. The school must document evidence of the type of method that was used to contact the parents, this must include the name of the witness who was part of said process.

4th. Criterion: Comparison: Our district uses the i-Ready or SBAC score for reclassification. The i-Ready test is administered 3 times a year for K-8 students, in the fall, winter, and spring; each grade has its score. And for 9-12 students they only have two chances at the beginning or end of the semester, where they take their English class.

A discussion ensued between committee members and guests regarding the importance of parent involvement in their schools' ELAC committee to be well aware of this information. Maria Lazaro ended her presentation by encouraging parents of English learners to attend ELAC meetings and become active members of their school's ELAC.

Irma Gonzalez, President, asked for a motion to extend the meeting for an additional 10 minutes. The first motion was made by Lucila Mendoza, seconded by Maria Ramirez, the motion was approved.

7.0 Announcements:

7.1 Angelina Aranda, Vice President, informed us that on November 18 there will be training for all officers via Zoom from 9 to 10:30 a.m. President Irma González encouraged all members to attend the next training meeting.

8. Adjournment: The meeting ended at 10:42 a.m., with the first motion made by Marlen Sevilla, seconded by Martha Hernandez.

These minutes were written by Francisca Vargas and Paola Juarez
Approved by Dr. Susana Ramirez