



*District English Learner
Advisory Committee
(DELAC)*

DELAC Officials
Irma Gonzalez, President
Angelina Aranda, Vice President
Francisca Vargas, Secretary
Lucia Vega, Sergeant of Arms
Nancy Manriquez, Parliamentary

Interim Superintendent
Brian Biedermann

Director
Dr. Susana Ramirez

**DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE MEETING
(DELAC)**

September 8, 2020

9:00 A.M.- 10:30 A.M.

ZOOM VIRTUAL MEETING

MINUTES

1.0 Welcome. The meeting started at 9:07 A.M. Mrs. Irma Gonzalez (president) welcomed everyone that was present on the virtual meeting platform Zoom and a motion to begin meeting was made by Adriana Cardona and seconded by Veronica Merino.

2.0 Roll Call. Francisca Vargas (secretary) did roll call and explained to members she would call out each representative's name and advised representatives to respond with a verbal "present".

The following schools were represented by:

1. August: Rosa Reyes
2. Edison: Francisca Vargas (secretaria)
3. Harrison: Alicia Orozco
4. Hong Kingston: Martha Hernandez
5. Madison: Jeimy Chijate, Karina Macias
6. McKinley: Veronica Merino
7. Monroe: Marlen Sevilla
8. Pittman: Adriana Cardona
9. Primary Years Academy: Angelina Aranda (vice presidenta)
10. Roosevelt: Catalina Ramos
11. San Joaquin: Irma Gonzalez (presidenta)
12. Spanos: Naida Quintero
13. Taft: Lucia Vega (sargento en armas)
14. Weber: Lucila Mendoza

In this meeting 14 schools were represented and at least 29 people were present at the virtual meeting of which 15 are members. In addition to the members and guests, we also had in attendance the staff of the Language Development Office: Mrs. María Lazaro, Instructional Specialist, Monica Ruiz and Ofelia Muniz, Bilingual Evaluation Assistants, Carmen Lopez Lozano, Sophaline Buth, and Mani Phonephacdy, Interpreters, Paola Juárez, Parent Liaison, and Dr. Susana Ramirez, Director. We had presenters Dr. Connor Sloan, LCAP Director and Brandy De Alba Program Specialist from McKinley.

3.0 Changes to the Agenda. Dr. Susana Ramirez and Francisca Vargas requested to add a second roll call to the agenda before the announcement section. Motion was made by Lucila

Mendoza and seconded by Irma Rubio. Committee agreed. Motion carried.

4.0 Read and Approve Minutes. Minutes for two meetings were read. January 29, 2020 minutes were read and approved. Motion made by Marlen Sevilla and seconded by Catalina Ramos. Motion carried.

August 11, 2020 minutes were read and a change was made regarding section 2.0:

- Removal of Enrique Munoz from roll call, he is not the official representative for Roosevelt

Motion to approve minutes with the change was made by Rosa Reyes and seconded by Lucila Mendoza. Motion carried.

5.0 Old Business

5.1 Vote For Terms of Officials to be Extended. Dr. Susana Ramirez explained to the committee 28 official representatives are needed to take this matter to a vote. Secretary Francisca Vargas informed the committee she counted 13 representatives during roll call. Since not enough representatives were present to take this matter to a vote, this matter will have to be moved to the following meeting.

6.0 New Business

6.1 Learning Continuity Plan and Attendance Plan

Dr. Connor Sloan, Director of LCAP with the translation assistance of Dr. Susana Ramirez presented the Learning Continuity Plan and Attendance Plan, explained how the new plan is a requirement from Governor Newsom to explain how districts are addressing the impacts of COVID-19 and requested feedback from the committee.

Included in the presentation:

- 4 Stages of Instruction, we are currently in the full Distance Learning stage
- Different styles of parent/community engagement the district is using to reach out to families
- Increasing access to technology-devices and hotspots and providing ongoing support
- What Grading and Attendance looks like during Distance Learning
- Increased student support for the following:
 - Academic, mental health, and meal services
- Increased student support for the following groups:
 - Foster youth, EL, and low income
- Sept 15 Draft of plan will be presented to the board
- Sept 22 Final plan will be presented to be voted on by the board
- Parent feedback on plan encouraged and link to a survey was provided

6.2 Distance Learning Technology Session

Program Specialist Brandy De Alba from McKinley provided a Distance Learning Technology Session and answered questions. A motion was made to extend the meeting to 11:00 am and invite Mrs. De Alba back for another technology session by **Marlen Sevilla** and seconded by

Lucila Mendoza. Motion carried.

Presentation included:

- Troubleshooting common issues
- Google classroom-how to see assignments and undo sent blank assignments
- Using ParentVue to check grades and attendance
- The importance of reaching out to school sites, teachers and principals to advocate for their children

7.0 Announcements. Dr. Susana Ramirez and Angelina Aranda announced the following:

- Facebook creation of S.U.S.D. DELAC and Migrant Education group pages
- Invitation to the next DELAC meeting held on 11/4/2020

Committee members requested having the follow up Distance Learning Technology Session with Mrs. De Alba before the next DELAC meeting. Dr. Ramirez advised the Language Development office will schedule the workshop and let them know in advance.

Second roll call was made by Secretary Francisca Vargas.

Committee meeting commenced at 11:18 am. Motion made by Adriana Carrdona and seconded by Martha Hernandez.

These minutes were written by Paola Juarez.

Approved by Dr. Susana Ramirez.