

**2020-2021**  
**Parent/Guardian Role in Emergencies**

Dear Parents/Guardians:

Providing a safe place for students to learn and grow is one of the most important responsibilities of our school district. All schools in Stockton Unified School District have a Readiness and Emergency Management (REMS) plan in place. Drill procedures for emergencies and disasters are regularly practiced at school. Along with school staff, your family plays a critical role in preventing and responding to school emergencies. The information in this document is intended to provide parents/guardians with the **steps you can take before, during and after an emergency.**

**BEFORE EMERGENCY:** Prevention/Protection

- Report any issues, concerns or rumors related to safety to your school principal or local law enforcement.
- When visiting our schools sign in/out at the school office and wear a visitor's badge at all times while in the building.
- **Regularly update your student's Emergency Card with your current contact information and emergency information.** This is the contact information which will be used for our automated telephone system to alert you of situations. In the event of an emergency, only custodial parents, legal guardians and those persons listed on the emergency card are allowed to pick up students at a parent re-unification center.
- If your child is on **medications** taken at school, be sure the school has at least a two-day supply at all times.
- Create your own family emergency plan. For tips on how to prepare a plan go to the American Red Cross website: [www.redcross.org](http://www.redcross.org)

**DURING EMERGENCY:** Response

**The best action parents can take in an emergency is to stay close to their phone, their e-mail, and to monitor local radio and TV reports for regular updates and instructions.** School and district staff are trained and prepared to care for your student in emergency situations.

- **Do not drive to your child's school during emergency situations.** School streets must remain clear for emergency vehicles.
- **Avoid calling the school or the district offices during the emergency.** Please leave our phones open for emergency calls.
- **Stay close to the phone listed on your child's emergency card** for district updates through our automated telephone system.
- **Tune your radio (KSTN 91.5 FM or KFBK 1530 AM/ 92.5 FM) and local television** stations to monitor district information.
- **Visit the District Website for current information.** <https://www.stocktonusd.net/>
- **Follow District Social Media pages for updates:** Follow SUSD on Twitter at [www.twitter.com/StocktonUnified](http://www.twitter.com/StocktonUnified) and Facebook at [www.facebook.com/StocktonUnified](http://www.facebook.com/StocktonUnified) to monitor district communications.

**District Release Policy—Parent Reunification**

- Students will be dismissed from school or from the parent reunification center only to parent/guardian or designated persons listed on the student's emergency card.
- Please remain calm and patient during this process. There are deliberate steps to ensure the safety of students.
- All parents/guardians or designated persons who come to pick up a student must present photo identification.
- No student will be allowed to leave with another person, even a relative or baby sitter, unless we have written permission to that effect or that particular person is listed on the student's emergency card in our files
- District and school staff will care for students until parent/guardian or designated person arrives.

**AFTER EMERGENCY:** Recovery

- Following a school crisis, specially trained school and district crisis intervention members are available to provide counseling and outside referrals to students, staff members, and others who may need it.
- Monitor your student's behavior and let the school know if you think counseling or help is needed. The district will work as quickly as possible to restore normal school operations and to keep parents informed.