



Stockton Unified School District
Since 1852

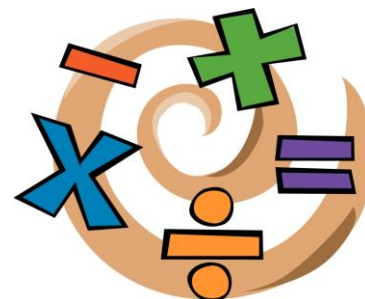
**Supplemental Educational
Services (SES) Program**

**Student Application Guide
2015 Program Year**

Follow 4 Easy Steps to SES...

STEP ONE: Learn about the SES Program!

1. Read the **General Information** about SES on page 3 of this guide.
2. Review the **Answers to Common Questions** about SES on page 4.
3. Decide if SES Tutoring is something you want for your child.



STEP TWO: Select 3 SES Providers

1. Decide the **location** where you want tutoring services to take place. Tutor providers can tutor your child after school at the school, in your home or at a local community center, or online with a computer via the Internet.
2. Decide the **subject area(s)** in which your child needs tutoring assistance. Some providers only tutor in specific subjects while other tutors offer assistance in a variety of academic subjects.
3. Refer to the **Provider Services Summary** included in **Appendix A** of this guide to learn about each of the individual programs. Phone numbers for each organization are included and you can call specific tutoring organizations for additional information.
4. You can also attend the **SUSD SES Parent Information Fair on September 1st** between **3:30pm to 6pm** in the **Main Gym** at **Marshall Elementary School** located at 1141 Lever Blvd. Stockton 95206 or on **September 3rd** between **5pm to 7pm** in the **Multipurpose room** at **Peyton Elementary School** located at 2525 Gold Brook Drive Stockton 95212 to meet personally with tutoring Providers. A flyer for the Provider Fair is included with this Application Guide.

STEP THREE: Complete the Application

1. Include your child's full name, current address, parent/guardian's contact number, school, grade, and, if possible, their SUSD Student ID number on the top of the application.
2. Write the names of your top three tutoring provider choices for your student on the lines provided. List one tutoring organization per line.
3. Sign the application form at the bottom of the document. Without a signature, the application cannot be verified as authentic and will be discarded.
4. Complete only ONE application per child.

STEP FOUR: Submit the Application

1. Check the application for the due date of the current SES Program. Applications will continue to be accepted after the deadline, but initial enrollment is based on applications received by the application deadline printed on the application.
2. Applications can be returned to your child's school site or they can be dropped off to the SUSD SES Program Office located at:

**701 N. Madison
Stockton, CA 95202**

General Information about the Program...

What is the SES Program and who qualifies for it?

Stockton Unified School District (SUSD) continues to provide the necessary support to ensure that all students have opportunities to improve their academic achievement. As part of its efforts, SUSD offers Supplemental Educational Services (SES) to eligible students. SES offers families the opportunity for their children to receive FREE TUTORING in reading, writing, math, science, and/or ELD.

In order to qualify, these students must attend a Program Improvement 2 (or higher) school and participate in the Free/Reduced Meals program.

Who are SES Tutoring Providers?

*The **free tutoring** services offered by agencies approved by the California Department of Education. Services are provided after school, in the evening, and on the weekends. Parents of eligible students have the opportunity to select the SES Provider (tutoring agency) of their choice.*

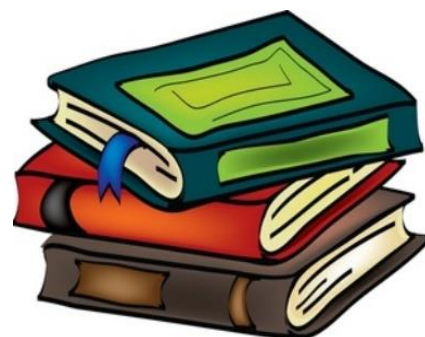
*SES Providers are **private companies** and are not operated by Stockton Unified School District. Although the tutoring services are offered at no cost to the family, the parent/guardian does enter into an agreement with the SES Provider of their choice. SUSD does not govern and is no way responsible for the actions, activities, policies, and practices of the individual SES Providers.*

How does the SES Program operate?

At the beginning of every school year, SES Providers are invited to form a partnership with SUSD to offer their services to SUSD students who qualify for the SES Program. A few weeks later, an application and enrollment guide are mailed to the home of every qualifying student. All eligible families are welcome to apply for the SES Program. In the event more applications are received than spaces are available, applications are prioritized based on the applicant's Measures of Academic Progress (MAP) and/or California High School Exit Exam (CAHSEE) results from the previous school year.

A parent/guardian reviews the Enrollment Guide and completes the application form, identifying the top three SES Providers they want to work with their child. The application is returned to your school site or dropped off at the SUSD SES Program Office. SES Providers are then notified of the families that have requested their services. The SES Providers contact the families and setup meetings to develop an Individual Student Learning Plan (ISLP). The frequency, location, and duration of tutoring services vary with each Provider. When selecting a Provider, parents are encouraged to determine the type of tutoring services they want for their child and then select an SES Provider that best matches their child's academic needs.

The SES Providers continue to update family regularly on the progress of students in their program. Parents also receive an End of Program summary from their Provider, summarizing the total academic progress of the child while in the program.



Answers to Common Questions...

What is the cost for SES tutoring?

SES tutoring is a free service. There are **NO** costs to the family.

How do I know if my child qualifies for these services?

Eligible students attend Program Improvement II or higher schools and participate in the Free/Reduced Meals program.

What is Supplemental Educational Services (SES)?

SES is **free tutoring** provided by California Department of Education approved private tutoring companies. The goal of the SES Program is to improve student academic performance through private tutoring assistance. SES Tutoring can only take place outside the regular school day.

What is an SES Provider?

An SES Provider is a **private company** that has been approved by the California Department of Education to provide tutoring services.

Will all eligible students receive SES tutoring?

If the number of applications received exceeds the number of students who can be served within the program, priority for enrollment is based on the each student's academic achievement scores from the previous school year.



When do services start and end?

Providers develop, in cooperation with the parent, an Individualized Student Learning Plan (ISLP) for each child. The ISLP includes the proposed start date, end date, and hours of tutoring the student will receive. The ISLP is the contract between a parent and the SES Provider.

Is transportation provided for SES?

No. SUSD does not provide or reimburse for transportation costs related to SES tutoring services.

How do I select an SES Provider? Can someone pick a Provider for me?

Under **NO** circumstances can someone else pick a SES Provider on behalf of a parent/guardian. However, a parent/guardian is permitted, and encouraged, to seek recommendations for a tutoring provider from their child's teacher, or Principal. A parent/guardian can also contact the SUSD SES Program Office for assistance in selecting a tutoring provider.

What are the parent/guardian's responsibilities for SES?

The parent/guardian is responsible for ensuring their student attends the scheduled tutoring sessions. Additionally, the parent/guardian is responsible for providing transportation (if necessary). Lastly, the parent/guardian shall maintain communication with the SES Provider, school, and District.

Can I change my SES Provider after services have started?

Yes. A parent/guardian has the right to change their child's SES Provider at any time and for any reason. To change SES Provider, the parent/guardian **must** contact the SUSD SES Program Office directly. Be advised that the amount of money available per child for tutoring is a fixed amount and switching a Provider does not increase the number of instructional tutoring hours the child will receive.

**For more information contact the SUSD SES Program Office!
(209) 933-7030 x2338**