




August Elementary School



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RETURN TO SCHOOL – REOPENING SITE PLAN

Name of Site: AUGUST SCHOOL	Enrollment: 579
Address: 2101 Sutro Avenue Stockton, CA 95205	
Grade Level: PK-8	
Date of Reopening: Small Cohorts- pending Return Hybrid Model- pending	
Name of Person Completing Application: Lori Risso	
Phone Number: (209) 933-7160	Email: lrisso@stocktonusd.net
Signature: 	Date: 10/27/2020

Please review the following guides thoroughly with your child. SUSD Guides provide much more detailed information:

[SUSD Health & Safety Guide](#)

[SUSD Hybrid & Distance Learning Guide](#)



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Cohorts

Students will be kept in small, stable, groups with fixed membership that stay together for all activities and minimize/avoid contact with other groups or individuals who are not part of the cohort.

- No classroom will have more than 16 individuals. This group is considered a cohort and is not allowed to interact with other cohorts of students or adults. Cohorts are currently scheduled outside of the AB 77-minute schedule (generally designed for after school)
- Individual students will bring water containers with them for personal use. Water bottles may not be shared amongst students. Classrooms will be provided with water to eliminate the use of water faucets throughout campuses.
- Students remain 6 feet apart- Classrooms may accommodate 3-foot radius if necessary- Teacher observes 6 ft. distance.
- Please see link for [schedule of cohorts and designated break areas](#).
- Cohorts will consist of groups of same grade students up to state/county restrictions
- All cohorts will have designated times for bathroom usage. If someone needs to go outside their time, teachers will call the office and a yard duty or CSA (or whoever is available) will escort them to make sure they use a restroom keeping distance from other students.
- The number of students admitted into a restroom at a time will be no more than the number of sinks in the bathroom.
- Students will remain with their classmates at all times, including structured breaks; teachers will rotate between rooms for upper grades (TBD).
- Students will not share spaces, supplies or work in small groups.
- Physical distancing protocols will remain in effect until the end of the school day.
- Teachers will be encouraged to keep windows and doors open when plausible for outside air circulation.
- In addition to staggering breaks and reducing the number of potential cross cohort contacts, designated break spaces will be assigned to cohorts and/or grade levels with cleaning and disinfecting protocols in place.

Physical Distancing:

- Visual aids will be placed on the ground along with posters in the front and back of the school reminding the community of 4-6 feet physical distancing.
- All Classroom desks/tables will be facing forward in rows with a minimum of 3 foot radius between students for physical distancing.
- Visual aids (stickers) will be placed on the ground outside the student bathrooms for students to stand on when waiting to access the bathroom. Support staff and noon duty will monitor the number of students entering/exiting the restrooms.
- Students will move through the hallway in one direction with students spaced out 4-6 ft apart for transitions and egress.
- Only one cohort will transition in the inside hallway at a time.

Which students can be served in cohorts during school closures?

The determination is made at the LEA- and school-level based on the needs of students. Students with disabilities should be prioritized by the LEA and school for receiving targeted supports and services. In addition, English learners, students at

higher risk of further learning loss or not participating in distance learning, students at risk of abuse or neglect, foster youth and students experiencing homelessness may also be prioritized.

What qualifies as a specialized and targeted support service?

Specialized services are determined by LEAs and include but are not limited to occupational therapy services, speech and language services, and other medical services, behavioral services, educational support services as part of a targeted intervention strategy or assessments, such as those related to English learner status, individualized educational programs and other required assessments.

Also see considerations:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx>

Special Education SDC Students will be the first wave of student's services in cohorts. RSP, homeless, and Foster Students will be the second wave of cohorts. English Language students will be our third wave of cohorts. ALL waves are based on the availability of Transportation and accommodations for Specialized Transportation for Special Education Students as defined in their IEP.

Site Assessment Space:

Current Guidelines from the CDPH-

Per current, August 27, 2020, California Department of Public Health (CDPH) guidelines, all districts are permitted to bring students into a school or district facility for the purpose of assessments. For more details, visit CDPH's web page at Guidance for Small Cohorts/Groups of Children and Youth. CDPH's COVID-19 page for complete documentation: [https:// ca-toms-help.ets.org/fall-admins/](https://ca-toms-help.ets.org/fall-admins/)

- Room 13 will be the designated assessment room.
- Room 1 will be a backup in the event room 13 cannot be utilized.
- All personnel will wear and use the appropriate PPE when assessing students.

Students Return to On Campus Live Instruction: Date to Be Determined

Hybrid/ Distance Learning: (AB 77 minutes= 240 minutes per day)

- Meals will be served using a grab-and-go system that provides students a lunch meal and breakfast for the following morning.
- Individual students will bring water containers with them for personal use. Water bottles may not be shared amongst students. Classrooms will be provided with water to eliminate the use of water faucets throughout campuses.
- Students remain 6 feet apart- Classrooms may accommodate 3-foot radius if necessary- Teacher observes 6 ft. distance.

Entrance, Egress, and Movement Within the School:

Before School:

Students are not permitted to enter campus before supervision begins at 7:45 AM

Parents will drive on blacktop to drop off students (there will be two lanes)

Students will walk straight to class

Families will need to stay in cars and pick up/drop off students on the playground.

Families will need to make appointments prior to entering the interior of the campus.

Walkers/bike riders enter through the designated entry.

Staff will be available to walk younger students to and from their classrooms.

Once on campus, students will head immediately to classrooms.

Students will wash hands in the restroom, at a hand washing station or use hand sanitizer/wash hands in class prior to starting the day.

- Ingress: morning drop off will occur on the blacktop following the lunch pickup protocol. Students will walk straight to class.
- Support staff will be designated to each gate and classroom building entrance to ensure students are adhering to physical distancing and guarantee flow of traffic.
- There will be designated gates for egress by grade level ([please see attached map](#)).

The movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts. Sites maps will depict movement throughout the school for ingress, egress, and food distribution and regular school business.

All classroom set up and partitions should promote distance required within the classroom setting. Ingress, egress, and movement protocols established with classrooms. Desks will be arranged with 6ft distancing according to the layout of the classrooms used. Plastic shields and signs will be placed to allow for movement and space.

- Egress and ingress in the main (inside) hallway will be designated as one way, flowing from the south to north.
- Only one cohort of students will transition in the main inside hall at a time.
- Front office will continue to limit customer service to one person at a time. Visual aids will be provided for parents to stand on.
- Students will maintain 4-6 feet for social distancing while walking in lines around the site. Visual aids will be provided for each student to stand on.

After School:

All students will be dismissed from the classroom and encouraged to leave campus right away.

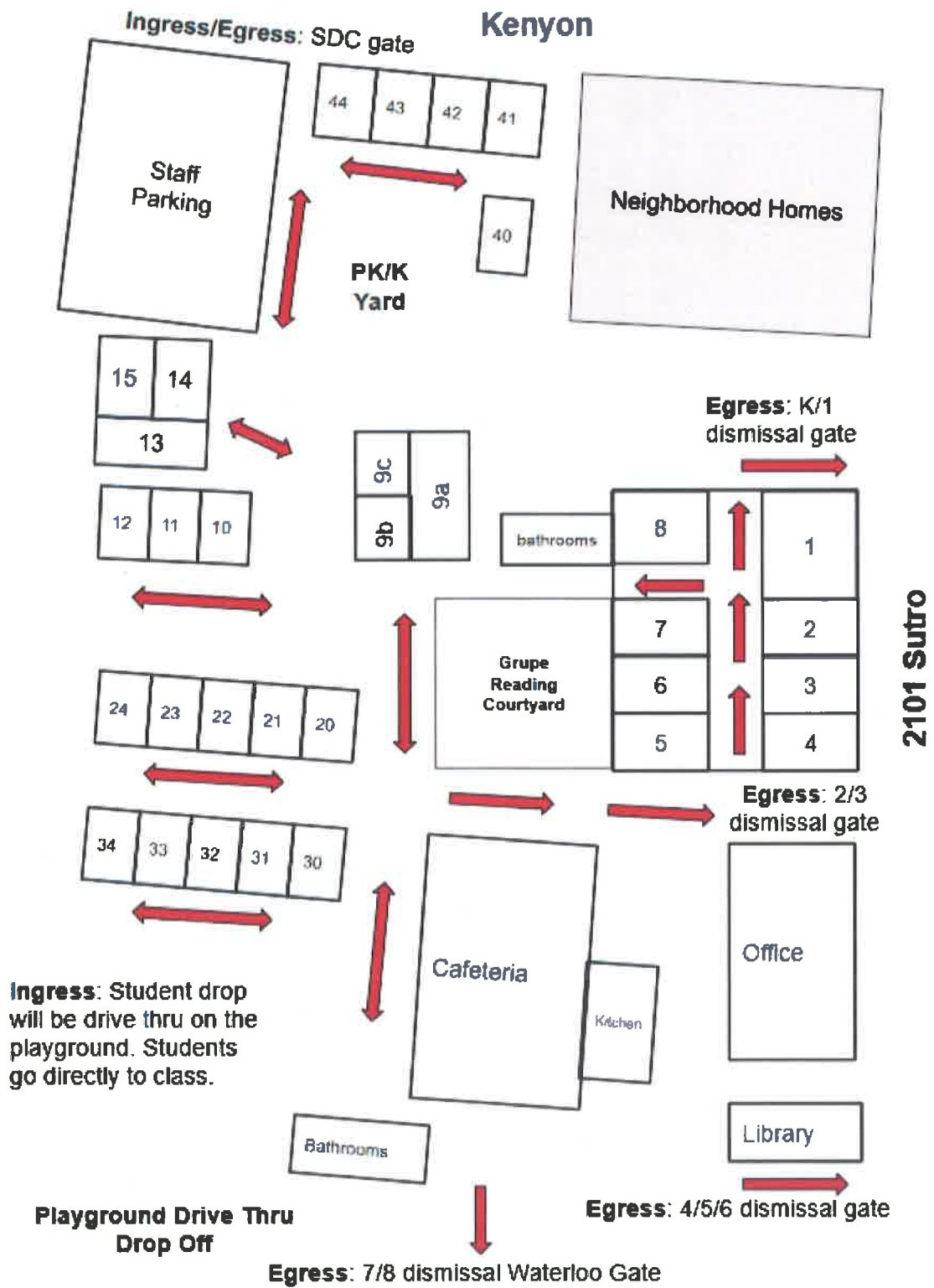
Students not picked up will be housed in the cafeteria.

Students will report immediately to the Afterschool program that they are enrolled in.

Students must exit campus immediately after school or after their supervised extracurricular activity ends.

August Elementary Map:

Note traffic flow of student movement to reduce consistent contact amongst students.



Cleaning and Disinfection:

Shared surfaces will be regularly cleaned and disinfected and the use of shared items will be minimized.

Providing and maintaining a clean school environment is critical to the safety of our staff, students, and community. Custodial employees have the resources and training needed to help maintain a healthy environment for students and staff.

- All restrooms will be fully cleaned hourly and at the end of each day
- Disinfect hard touch areas in all restrooms once per hour and sign off on the log sheet.
- Disinfectant spray bottles to any staff member who wishes to wipe down their personal space. We do this once per week on a rotating basis.
- Top off hand sanitizer dispensers daily.
- All campus areas are cleaned daily including door handles, light switches, sink handles, bathroom surfaces, tables, students' desks, and chairs.
- Inventory Controls: Supplies and inventory management, Cloth face coverings for students and staff, (individuals are encouraged to use their own cloth face covering), Disposable masks for Care Room, Hand sanitizer or use of available sinks and soap for handwashing, spray bottles and disinfectant and paper towels, every room to clean surfaces. Gloves and other PPE gear such as student and teacher desks shields will be present as well.

Disinfection protocols include school action if an employee/student is suspected or confirmed to have COVID-19 infection:

In most cases, there is not a need to shut down the facility. If it has been less than 7 days since the sick individual has been in the facility, any areas used for prolonged periods of time by the sick person will be closed off:

- 24 hours is a standard waiting period prior to cleaning and disinfecting to minimize potential for other employees being exposed to respiratory droplets. However, if a 24 hour waiting period is not feasible, disinfection will be delayed for as long as possible to be considered safe.
- During this waiting period, open outside doors and windows to increase air circulation in these areas.
- If it has been 7 days or more since the sick employee used the facility, additional cleaning and disinfection is not necessary. Continue routinely cleaning and disinfecting all high-touch surfaces in the facility.
- All protective gear is provided to each custodian and other site personnel as necessary.

Face Coverings and Other Essential Protective Gear:

SUSD requires employees, students, and visitors in school facilities to wear masks or cloth face coverings. Masks and other face coverings are a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when we talk, cough, or sneeze.

General Information and Guidance

- All teachers will have a supply of face coverings in their classrooms.
 - Face coverings will be available in the school office
 - Face coverings will be available at drop off in the event a student arrives without one.
 - Yard duty and support personnel will have a supply on them in the event a student suddenly needs a new one.
 - ALL students in TK-8 must wear a mask if they are exhibiting COVID symptoms.
 - Teachers will ensure students are wearing masks properly.
 - Teachers will have safety shields on student desks following district protocol.
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- All masks or face coverings should fully cover the nose and mouth, secure under the chin, and fit securely against both sides of the face. The CDC does not recommend using masks if they have an exhalation valve or vent.
 - All school staff and students in 3rd grade and above must wear masks. Students in 2nd grade and below are encouraged to wear masks or face shields.
 - Face shields may be worn in addition to a mask, but not in place of a mask or face covering.
 - The use of a mask or face covering is not a substitute for physical distancing.
 - Desks will have safety shields separating students from each other.
 - As students and staff arrive on campus, they must wear a face covering. If they do not have a face covering, they will be provided one by the school. If they refuse to comply, they will be excluded from the campus.
 - For specific special populations, per CDPH, for students who have trouble breathing or unable to remove the face covering without assistance are exempt from wearing a face covering. They will be required to wear a face shield or face covering with a clear panel (for lip reading or visual stimulation and facial expressions). Medical notes will be required for those students indicated.
 - Surgical and other medical-grade masks may be recommended for specific situations such as:
 - Students/staff who become ill at school.
 - Staff who are screening or caring for a student/staff who is ill.
 - Staff working with students/staff who require health care supports.

Healthy Hygiene Practices:

Hand sanitizer stations and hand washing sinks will be promoted and incorporated into routines.

- Disinfectant spray bottles will be placed in every classroom for staff members who wish to wipe down their personal space as needed.
- Automatic Hand sanitizer dispensers will be located at the morning drop off location (playground) and in the main hallway intersection.
- All classrooms will have hand sanitizer on hand.
- Teachers will use the Interactive August Student Procedures Slideshow to click on the pictures for video links to review healthy hygiene practices daily.
- Custodians will ensure hand sanitizer levels are checked and topped off daily.

Availability of hand washing stations and hand sanitizer:

- In classrooms with sinks soaps will be provided so students and staff can perform safe handwashing.
- Classrooms without sinks will be provided hand sanitizing dispensers.
- Hand sanitizer dispensers will be utilized in place of classrooms without sinks. Hand sanitizer stations will be strategically located throughout the campus. Posters of hand washing and healthy hygiene practices will be posted in hallways, restrooms and classrooms.
- Upon entering the classroom daily students will be reminded of healthy hygiene practices by their teachers.
- Students will be engaged in routines through use of Chromebooks. Students will review three short student-friendly videos on healthy hygiene including hand washing, mask wearing, and physical distancing.
- Families and students can utilize the SUSD Health and Safety guide and Hybrid and Distance Learning Guide to review the need for healthy hygiene for hand washing, mask wearing, and physical distancing.
- Videos will be available and encouraged to view through Family Engagement and the COVID Information link on the Stockton Unified School District website. The student-friendly videos on healthy hygiene on student Chromebooks, will be routinely visited by each 1st period teacher on a regular basis to be established by the school as a school wide campaign.
- Teachers are also encouraged to start the instructional day with short reminders regarding hand washing, mask wearing, and physical distancing.
- Each period teachers will develop a routine for students to use the hand sanitizer at staggered intervals.

Health Screenings for Students and Staff:

Students and staff will be screened for symptoms of COVID-19 by completing the Daily Symptom self-check. Any ill students or staff will be separated from others and sent home immediately.

See AUGUST School Health screening [document](#).

Health Self Checks: Staff and students are required to self-monitor for symptoms such as fever, cough, and shortness of breath. It is recommended that an individual not attend work or school if feeling any of the symptoms of COVID-19. Students or staff members who have screened and determined they need to go home will be handled in two ways:

- Adults: school officials will direct the adult to return home and make contact with Risk Management. The site administrator or department lead will also inform Risk Management.
- Students: the site will make immediate contact with the family. While waiting for the family to pick up the student, the student will be isolated into a care room until parents arrive.
- Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.
- Qualtrics COVID-19 Self Check System
- Self-check will be performed with Qualtrics online reporting system and Paper check, when not technology is not available, will be utilized for all on campus Adults. Students will utilize the Daily Symptom Check virtual reporting system (Qualtrics). All staff will engage students upon arrival and remind students of health self-checks.

Site COVID Health Screening Room:

Rooms/space have been designated in which students can wait for parent pick up once the site has determined students may have COVID-19 related symptoms. These spaces cannot be utilized for any other purpose. In addition, these spaces should be used on a rotating basis to reduce the possibility of exposure.

- Health Clerk / Nurse's Room 8
- Room 19 Staff Meeting/PD room
- Other options would be to keep students isolated outdoors.

Identification and Contact Tracing:

The school will take the following actions in the event of a positive case of COVID-19. The school has designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. The Qualtrics Daily Symptom check provides initial information for contact tracing.

For staff, Qualtrics and Risk Management will follow contact tracing protocols established by the district. The principal will be the main contact on site to provide lists of those exposed to the staff member.

For students, our school nurse will provide lists of those exposed to the student.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community. The following process has been established:

SYMPTOMS OF COVID-19.

1. Students or staff will return home immediately.
2. Staff members will contact the supervisor and Risk Management.
3. Students and staff members will contact the primary care provider. It is generally recommended to get tested for COVID-19.
4. Contact tracing will determine potential exposure by following the SJDPH guidelines of close contact of exposure which is 15 minutes of duration within 6 feet of a positive individual.

COVID-19 Negative

- In the event a staff member has been possibly exposed to COVID-19 and has been quarantined at home and does not have COVID testing the following process will be followed:
- If the staff member tests negative for COVID-19, all personnel connected to this situation can return to work at the direction of Risk Management.

COVID-19 Positive

In the case a staff member or SUSD stakeholder has a positive COVID-19 test result, the following will occur:

1. Risk Management will contact the employee
2. Self-isolate at home for the prescribed days before return to work. Avoid infecting others-Stay Home