



Stockton School for Adults

1525 Pacific Avenue
Stockton, CA 95204
Phone: (209) 933-7455
Fax: (209) 464-4917

Career Technical Education Accountant/Bookkeeper

Course Overview

This course covers the fundamentals of accounting such as basic accounting/bookkeeping theory, procedures and terminology. The accounting cycle is presented in a logical sequence with an introduction to business transactions, general journals and financial procedures.

College Accounting

\$50.00 Registration/Materials fee and \$40.00 textbook (cash only)

This course delivers lessons and examples to build accounting skills such as accounting terminology, revenue, expenses, net income, accounting equations, debits, credits, balancing the accounting formula, accounting structure, accounting cycles, journals, ledgers, trial balances and more. The course also guides students to learn how to read financial statements properly and how to interpret meaningful information from income statements and balance sheets leading to entry level employment as an Accounting Clerk.

Integrated Accounting

\$50.00 Registration/Materials fee (cash only)

This course provides a hands-on approach to learning how modern computerized accounting systems function and to provide knowledge and hands-on-experience in integrating accounting with other business applications, such as spreadsheets, word processors and the Internet.

QuickBooks Pro 2014

\$40.00 Registration/Materials fee (cash only)

This course is an overview of the popular small business accounting software package. It is designed to incorporate manual accounting knowledge and apply it to computerized accounting by balancing "real world tasks with hands-on computer activities. The course provides a practical method of processing basic accounting transactions, receivables and payables, general ledger, payroll and inventory management.



All fees are nonrefundable and non-transferable.

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Stockton Unified School District
