

2022-2023 LCAP PROJECT PROGRESS REPORT

LCAP Progress Report – QTR 1, QTR 2, QTR 3

Reporting Period: July 1, 2022 – March 31, 2023

Project Details

General Information	
Goal: Goal 2 - Equitable Learning Environments	Action/Service Category: 2.5 - Transitional Student & Family Support (Non-Contributing)
Project Number: 216 Formerly: ELE 7.3/2.16	Project Title: Social Services For Families In Transition (ELE 7.3/2.16)
Accountable (Supervisor): Francine Baird	Funding Allocated (Total): \$447,345.00
Responsible (Day-to-Day & Progress Reporting):	Allocation Breakdown: Base – \$447,345.00 S & C Regular – \$0.00 S & C 15% – \$0.00 S & C Carryover – \$0.00 Other State/Local – \$0.00 Other Federal – \$0.00

Activities & Outputs: Actual Project/Activity Information for July 1 through March 31.

<p>Summary of Actual Project/Activity to be shared with educational partners.</p> <p>Response should be specific, yet brief, that includes:</p> <ul style="list-style-type: none"> * implementation * barriers/challenges * accomplishments/successes * outcomes 	<p>The district employs a Homeless Liaison/Case Manager and 3 additional case managers, who are trained Social Workers by profession, to serve as advocates for families and unaccompanied youth experiencing homelessness. In addition, The district Families in Transition Department also employs a Social Work Assistant and Office Assist to provide support to the program.</p> <p>Families in Transition staff helps to provide parents and guardians of homeless children and unaccompanied youth with information on the educational rights under the Homeless Act and educational opportunities available to their children. Staff also assist homeless children and unaccompanied youth register and enroll in school by working with school staff. This assistance includes providing clarification to school staff on the educational rights and opportunities for homeless children and unaccompanied youth, facilitation of procurement of required enrollment documentation, and transportation between their shelter/temporary residence and the school. Staff also provide mediation to resolve enrollment disputes in accordance with Homeless Education Act.</p> <p>Families in Transition staff provides case management services which include family assessments, home/school visits, connections to services within the school district, such as afterschool programs, tutoring services, and summer programs. Families in Transition staff facilitate the procurement of essential items to ensure students basic needs are met so they are ready to learn. Families in Transition staff have garnered connections with higher educational institutions to support homeless children and unaccompanied youth in attending a community or four-year college. Families in Transition staff network with businesses, agencies, and community-based organizations to advocate and procure donations of basic needs.</p> <p>Families in Transition staff provides district and community outreach through the liaison and social work assist by way of providing community presentations, participating in community agency meetings, participating in community events and distributing informative materials to community agencies to share with their clients.</p> <p>-list of services and supports provided to families in transition & unaccompanied youth:</p>
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- Inform families and youth of their rights
- Enrollment assistance
- Case management and advocacy
- School supply assistance
- Technology assistance (Chromebook & Wi-Fi)
- Transportation assistance
- Student Service referrals (counseling, special education, preschool and after school, day camp)
- Referrals to community agencies including shelters & safe house
- Credit reduction qualification review as needed (11th & 12th graders)
- FAFSA assistance
- Assistance in obtaining vital/health documents, California ID, and transcripts
- Winter Needs & Holiday Campaigns
- Assistance with extracurricular activity participation, including graduation
- Assistance for Unaccompanied Youth applications for Medi-CAL and SNAP food benefits

-list of professional development & training provided to classified & certificated staff:

- April 6, 2022: FIT Presentation to SUSD CWA Staff
- May 20, 2022: Accessing Homeless Data at the Local Level Webinar
- August 2, 2022: SUSD Department of Public Safety Information Share Out
- August 16, 2022: School Site Information Share Out to Families (Edison)
- August 18, 2022: School Site Information Share Out to Families (Chavez)
- September 7, 2022: ARP-HCY Funds Webinar Training
- September 12, 2022: FIT Services Presentation to the SUSD Clerical Meeting
- October 3, 2022: FIT Services Training provided to Centralized Enrollment Dept.
- October 5, 2022: Supporting the Education of Unaccompanied Students Experiencing Homelessness Webinar
- October 11/12: EHCY Grantee Meeting
- October 28-November 1, 2022: NAEHCY Conference
- November 7, 2022: Paving The Way to College for Students Experiencing Homelessness Webinar
- November 15, 2022: Supporting the Education of Unaccompanied Youth Webinar
- November 28, 2022: FIT Presentation to The Family Resource Center Staff
- November 30, 2022: Understanding Doubled Up Webinar
- December 2, 2022: FIT Community Presentation to The Family Resource Center Parent Social Hour
- December 7, 2022: FIT Presentation to SUSD K-8 Counselors
- December 7, 2022: FAFSA Fixes for Homeless and Foster Youth: What You Need to Know Now Webinar

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	<ul style="list-style-type: none"> December 14, 2022: FIT Parent Café Presentation, King Elementary School January 17, 2023: FIT Presentation to SUSD Administrators Meeting January 20, 2023: SJCOE EAC Meeting, FIT Presentation of Best Practice February 1, 2023: SUSD High School Counselor FIT Presentation
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Describe the changes/adjustments made to the Project/Activity as a result of accomplishments, barriers, and/or data.	Due to the increase needs of our families and needed outreach in identifying families in transition two social work case managers were added in December of this school year.
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Actual Target Group(s) Served by Project/Activity with data.	Families-in transition/Homeless
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Expenditures/Budget: Budget Summary for July 1 through March 31.

Budget Summary Narrative (Describe the expenditures during the reporting period.)	Supplies and staffing
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Budget Challenges/Discrepancies (Explain any challenges/discrepancies with expenditures and budget.)	Actual funding allocation has not been clear over the last three years. Allocation of funds come in late in the year i.e. January to March.
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Budget Changes (List the budget line item changes being proposed. Staff will review and provide approval of changes.)	
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2023-2024 Project Proposal: Proposed Project Continuation for the 2023-2024 LCAP. The completion of this section is not a guarantee to project/activity continuation, increase/decrease of funding, increase/decrease of staffing, etc.

It is merely an opportunity to provide the district's LCAP Team with information to develop/revise/enhance the upcoming LCAP.

Should this project/activity continue?	Yes
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Provide a description of the project/activity. (If no is selected, please provide the reason.)	
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Proposed funding allocation and what the funds will be used for? Include as applicable (sample list below):	Five Social Case Managers and supplies
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- * staffing (identify positions & number, additional compensation, substitutes)
- * consultants/professional services
- * license agreements
- * materials/supplies
- * conferences/trainings/workshops
- * equipment

Submission:

Date submitted

4/18/2023 11:31:39 AM