

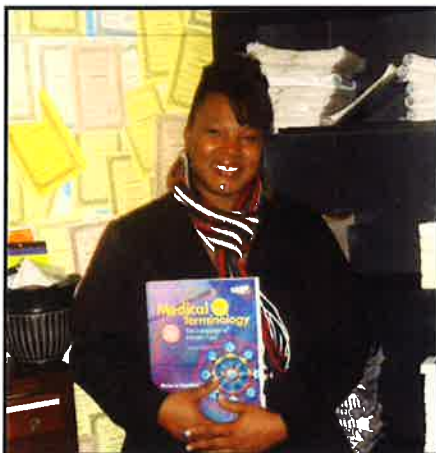
STOCKTON UNIFIED SCHOOL DISTRICT

# Stockton School for Adults



## CATALOG OF CLASSES

2020-2021



**Adult Education**  
1525 Pacific Avenue  
Stockton, CA 95204  
(209) 933-7455  
Fax (209) 464-4917

[www.stocktonusd.net/SchoolForAdults](http://www.stocktonusd.net/SchoolForAdults)

**STOCKTON SCHOOL FOR ADULTS MISSION STATEMENT**  
 Our mission is to provide adult students with an education that prepares them to be college, career and community ready. In doing so we will lift all students and their families out of conditions of scarcity and poverty.

**DEPENDING ON COVID-19 RESTRICTIONS, SCHOOL FOR ADULTS MAY BE CLOSED TO THE PUBLIC. FOR MORE INFORMATION, PLEASE VISIT [WWW.STOCKTONUSD.NET/COVID-19](http://WWW.STOCKTONUSD.NET/COVID-19)**

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### OFFICE HOURS

**(Subject to change due to COVID-19 restrictions)**

Monday—Friday, 7:00 a.m.—4:00 p.m.

Tuesday and Thursday, 5:00—9:00 p.m.  
 (Open during evening classes only)

### SCHEDULE OF CLASSES

August 3, 2020—May 27, 2021

MORNING: Monday—Friday..... 8:00—11:15 a.m.

AFTERNOON: Monday—Friday..... 12:00—3:15 p.m.

EVENING: Tuesday and Thursday..... 6:00—9:15 p.m.

**FALL: September 1—November 19, 2020**

**WINTER: January 5—March 11, 2021**

MORNING ONLY: Monday—Friday..... 8:00—11:15 a.m.

**SUMMER: June 1—25, 2021**

## STOCKTON UNIFIED SCHOOL DISTRICT

### BOARD OF EDUCATION

Cecilia Mendez, Area 1

Kathy Garcia, Board President, Area 3

Maria Mendez, Board Vice President, Area 5

Candelaria Vargas, Area 7

AngelAnn Flores, Area 2

Lange P. Luntao, Area 4

Scot McBrian, Area 6

### DISTRICT ADMINISTRATION

Brian Biedermann, Interim Superintendent

Tamara Pronoitis, Deputy Superintendent

Sonjhia Lowery, Assistant Superintendent, Educational Services

Susanne Montoya, Interim Chief Business Official

### ADULT EDUCATION

Jeff Dundas, Principal

Brian Wright, Assistant Principal

Kenneth Churchill, Counselor

Imelda Donato, Counselor

Cuong Nguyen, Counselor



**DELTA SIERRA**  
 Adult Education Alliance



**ESL Beginning Literacy**    **ESL Beginning Low**    **ESL Beginning High**  
**ESL Intermediate Low**    **ESL Intermediate High**    **ESL Advanced**

Students will learn to speak, read, write and improve their English fluency. Distance Learning, grammar lessons, EL Civics modules, reading comprehension, Burlington English and other online resources are used throughout the lessons. Upon completion of the ESL program, students are offered transition opportunities into the other programs offered at School for Adults.

**ESL Multi-Level/Family Literacy** classes may be offered at School for Adults and other schools in the district and the community. Registration at off-site classes takes place at the first class meeting. Call the School for Adults office for additional information.

**ESL Multi-Level Distance Learning** classes may be available to students who wish to study English from home via online instruction.

**ESL/Citizenship** courses are offered for non-citizens who wish to prepare for naturalization. Lessons are included in the ESL levels 4-6 curriculum.

**Vocational ESL** program is to help immigrants learn English skills which can be used in their employment, search for employment, or to provide language education with instruction in job-specific skills.



## ADULT BASIC EDUCATION

The Adult Basic Education (ABE) Reading course provides instruction to learners with a demonstrated need to improve their ability to read and write words, sentences and paragraphs at a level necessary for entrance into the Adult Secondary Education program. Distance learning classes may be available to students who wish to study from home via online instruction.



**HIGH SCHOOL DIPLOMA**

The High School diploma classes are open entry and self-paced. To be eligible for a high school diploma, a student must complete, with passing grades, the required course of study prescribed by Stockton Unified School District Governing Board. Credits earned from previous high schools are included in determining the outstanding requirements needed to earn the high school diploma. Some of these credits may be earned through military experience or previous work experience. Physical education credits do not apply toward adult graduation requirements. Distance learning classes may be available to students who wish to study from home via online instruction.



**Graduation Requirements**

<u>Subjects</u>	<u>Credits</u>
English .....	40.0
U.S. History.....	10.0
Economics .....	5.0
American Government .....	5.0
World History.....	10.0
Biological Science.....	10.0
Physical Science .....	10.0
Mathematics .....	20.0
Fine Arts, World Language, CTE....	10.0
Elective or other credits.....	40.0
<b>TOTAL .....</b>	<b>160.0</b>



**HIGH SCHOOL EQUIVALENCY**

**General Education Development (GED)**

**HiSET / Test Preparation**

Test preparation classes are open entry and self-paced. Classes will assist students to prepare for the high school equivalency tests, including the GED test and HiSET. The GED exam is made up of 4 subjects: Mathematical Reasoning, Reasoning Through Language Arts, Social Studies, and Science. Students may study only the subjects they need assistance with. Distance Learning classes may be available to students who wish to study from home via online instruction.



**AUTHORIZED TEST CENTER**

*Stockton School for Adults is an authorized Pearson Vue Test Center for the computer-based GED Test administration. Candidates register for GED testing online at **GED.COM** and tests do not have to be taken all at once. Exam may be scheduled at the candidates' own pace. Vouchers for the official GED tests, practice tests and retake tests are sold at the School for Adults office.*

**GENERAL OFFICE / ADMINISTRATIVE ASSISTANT**

Career Technical Education classes are offered to assist those who wish to increase their employment potential. Classrooms feature computers with Windows 10 operating systems. Classes are open entry and self-paced. Course fees must be paid in advance before enrollment in the class.

- Keyboarding (Typing).....\$40 course fee
- Microsoft Word (Word Processing).....\$40 course fee
- Microsoft Excel (Spreadsheet).....\$40 course fee
- Microsoft PowerPoint (Presentation) .....\$40 course fee
- Microsoft Access (Database) .....\$40 course fee
- Microsoft Publisher (Desktop Publishing) .....\$40 course fee
- Business Calculations (10-Key Calculator).....\$40 course fee
- BUNDLE: Keyboarding, MS Word and MS Excel..... \$70 course fee**



**ADMINISTRATIVE MEDICAL ASSISTANT / FRONT OFFICE**

Administrative Medical Assistant/Front Office courses prepare students for entry-level employment in the front office of hospitals, private practices and clinics.

- Keyboarding & Medical Terminology.....\$160 course fee
- Medical Office Computing.....\$120 course fee
- Medical Office Administration.....\$120 course fee
- Computers in the Medical Office (MediSoft 9E) .....\$210 course fee\*

\*Disclaimer: Fee includes on-line course fee.

**BUNDLE: Includes all five AMA/FO courses..... \$490 course fee**

**ACCOUNTANT / BOOKKEEPER**

Accountant/Bookkeeper courses cover the fundamentals of basic accounting and theory, procedure and terminology; presents an introduction to business transactions, general journals and financial procedures.

- College Accounting .....\$50 course fee plus \$40 book fee
- Integrated Accounting .....\$50 course fee
- QuickBooks Pro 2015.....\$40 course fee

**BUNDLE: Includes all three A/B courses ..... \$100 course fee**

**JOB SKILLS**

**Job Skills English** is provided for those students who want to improve their English Language Arts skills, specifically writing and critical reading.

**Job Skills Math** is provided for those students who want to improve their basic math skills and reasoning abilities. Curriculum is determined based on each student's individual needs and goals. Classes are free of charge.



**DUE TO COVID-19 RESTRICTIONS, THE FOLLOWING SERVICES AND COURSES WILL BE NOT BE OFFERED DURING SCHOOL CLOSURE. FOR MORE INFORMATION, VISIT [WWW.STOCKTONUSD.NET/COVID-19](http://WWW.STOCKTONUSD.NET/COVID-19)**

### TYPING CERTIFICATE TESTING

Typing testing is given Monday—Friday at 10:00 a.m. and 2:00 p.m. Exams are administered on a walk-in basis. No appointment is required.

Typing Test ..... \$10 cash with a picture ID



### CERTIPOINT CERTIFICATION TESTING

Stockton School for Adults is an authorized Certiport Testing Center for Microsoft Office Specialist Certification. Candidates purchase the exam voucher at [www.certiport.com](http://www.certiport.com). On the day of testing, candidate must bring valid picture I.D., the assigned voucher number and password to the School for Adults. Testing is given on Thursdays at 2:00 p.m. Dates are subject to change. Please call School office to schedule an appointment.

### IN-HOME CAREGIVER

This class is for any adult student who has the goal of working in the in-home care industry for health career pathway. Students will learn the skills necessary to be an effective and employable in-home caregiver. Students will study many career choices, the requirements, client conditions, client communication, documentation, professional communication, and cultural diversity. This is a non-credit class providing information and training to prepare for an entry level in-home caregiving job.

### WAREHOUSE OPERATIONS - SELECTOR TRAINEE

Students interested in an entry level warehouse job will learn the basics to earn a Certified Logistics Associate Certification. Training may include pallet construction, pallet jack or fork lift operations as well as navigate the local warehouse industry.

### OTHER

- Entrepreneurship
- Teaching Children to Succeed in School
  - ◊ Collaborating with Curriculum and Parent Empowerment on Zoom, Google etc.
  - ◊ Family Literacy
- Certified Nursing Assistant

## FOLLOW US ON SOCIAL MEDIA



@SUSDAAdultSchool



Stockton School for Adults



INSTAGRAM  
stocktonschoolforadults

## DELTA SIERRA ADULT EDUCATION ALLIANCE

Delta Sierra Adult Education Alliance supports the educational and economic success of adult learners in the San Joaquin Delta Community College District. The overall goal is to promote seamless transitions so adult learners can access the widest array

**DELTA SIERRA**  
Adult Education Alliance



of opportunities for educational advancement, employment, and community contributions. Stockton School for Adults is a member of DSAEA.

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HOLIDAYS AND RECESSES

Independence Day.....	July 3, 2020
Labor Day.....	September 7, 2020
Non-instructional Day.....	September 21, 2020
Fall Break .....	October 5-9, 2020
Non-instructional Day.....	October 26, 2020
Veteran’s Day .....	November 11, 2020
Thanksgiving Break.....	November 23-27, 2020
Winter Break.....	December 21, 2020-January 1, 2021
Non-instructional Day.....	January 11, 2021
Martin Luther King Day.....	January 18, 2021
Lincoln’s Birthday .....	February 8, 2021
President’s Birthday .....	February 15, 2021
Spring Break.....	March 15-19, 2021
Non-instructional Day.....	April 5, 2021
Teacher Non-contact Day.....	May 28, 2021
Memorial Day .....	May 31, 2021



**REGISTRATION:** Adult education classes are open to persons 18 years of age and older, emancipated minors and pregnant or parenting minors. School for Adults offers open entry/open exit classes. Registration may be completed on-line at <https://www.stocktonusd.net/domain/696>. *In-person registration will resume when the building is open to the public by appointment only. Call the School at 933-7455.* Assessment testing may be required as part of the registration procedure. Course fees must be paid in advance prior to enrollment. **Due to COVID-19 restrictions, School for Adults instruction will be delivered only online to start the 2020-21 school year.**

**ATTENDANCE:** Students are expected to attend every class session. Hours missed for illness, tardiness, emergencies, etc., are all considered absences. *Distance learning classes are offered to students during school closure.*

**CANCELLATION OF CLASSES:** Classes may be canceled if attendance is below minimum levels.

**COUNSELING SERVICES:** Educational and career counseling is available through the School for Adults.

**NONDISCRIMINATION:** Stockton Unified School District programs and activities shall be free from discrimination based on gender, sex, race, age, color, religion, creed, ancestry, national origin, ethnic group identification, marital or parental status, pregnancy, physical or mental disability, medical condition, sexual orientation or the perception of one or more such characteristics or any other lawful consideration.

**TOBACCO FREE:** Use of tobacco products is not permitted on school property.

**SCHOOL RULES AND REGULATIONS:** A list of school rules is available at the School for Adults office.



**Stockton Unified School District**  
**701 N. Madison Street**  
**Stockton, CA 95202**

**Non-Profit Organization**  
**U.S. POSTAGE PAID**  
**Permit No. 402**

**TO: RESIDENTIAL CUSTOMER**  
**ECRWSS**

**Stockton School for Adults**  
**2020-2021 Catalog of Classes**

**Day classes start Monday, August 3, 2020**

**Evening classes start Tuesday, September 1, 2020**