

SUSD IS HIRING

**SUBSTITUTE PART TIME,
EARN \$200-\$250 DAILY!**

Minimum Requirements

- ❖ Bachelor's Degree with transcripts
 - Unofficial transcripts are accepted with application
 - Official transcripts are required upon hire
- ❖ Resume
- ❖ Two Letters of Recommendation
- ❖ TB Clearance *(within 3 years)*
- ❖ 30-Day Substitute Teaching Permit, or other valid CA teaching credential
 - *Stockton Unified will assist with permit application*

For More Information:

Human Resources Department

56 South Lincoln St., Stockton, CA 95203
(209) 933-7065 Ext. 2453 • Fax 933-7066
sjackson@stocktonusd.net

Apply at: www.edjoin.org/stocktonusd

** SUSD can assist with sub permit process*





Substitute Teacher Recruitment Process

1. Candidate must provide verification of Bachelor Degree (transcript verification required)
2. Candidate submits their application and required materials via edjoin.org/stocktonusd.net
3. Application and required materials are screened by Human Resources staff.
4. Candidates will undergo a fingerprint check and will need to submit current TB clearance.
5. Once fingerprints and sub permit have cleared, the names of successful candidates will be forwarded to the Board of Education for final approval.
6. Candidates are informed of their approval by the Board of Education, they are assigned an employee ID number, a PIN for Absence Management System (system that contacts substitutes to assign them to classrooms) and receive an ID badge. Candidates may then begin substituting for the District (not to exceed 90 days per school year).

Contact:

Sherry Jackson, Director of Recruiting

209-933-7065 Ext. 2453
sjackson@stocktonusd.net

HUMAN RESOURCES DEPARTMENT

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Valid through 6/30/23