

SUSD IS HIRING

EMERGENCY SUBSTITUTE TEACHING PERMIT FOR PERSPECTIVE TEACHERS

EARN \$200 DAILY!

Minimum Requirements

- ❖ May teach up to 90 days per school year.
- ❖ Completion of 90 semester units of coursework from a regionally-accredited four-year college or university. (official transcripts are required upon hire)
- ❖ Current enrollment in a four year college (letter of verification required)
- ❖ Passing score on the CBEST or meet Basic Skills Requirements via coursework
- ❖ Resume
- ❖ Two letters of recommendation
- ❖ TB Clearance (*within 3 years*)
- ❖ Emergency Substitute Teaching Permit
**Stockton Unified will assist with permit application*

For More Information:

HUMAN RESOURCES DEPARTMENT
56 S. LINCOLN ST., STOCKTON, CA 9520
(209) 933-7065 Ext. 2453 • FAX 933-7066
sjackson@stocktonusd.net

APPLY AT: WWW.EDJOIN.ORG





Emergency Substitute Teacher Recruitment Process

1. Candidate must provide verification of completion of 90 semester units with transcripts (official transcripts are required upon hire)
2. Candidate must provide verification of current enrollment in a four year college (letter of verification required)
3. Candidate has passing score on the CBEST or meets Basic Skills Requirements via coursework
4. Candidate submits their application and required materials via edjoin.org/stocktonusd.net
5. Application and required materials are screened by Human Resources staff.
6. Candidates will undergo a fingerprint check and will need to submit current TB clearance.
7. Once fingerprints and sub permit have cleared, the names of successful candidates will be forwarded to the Board of Education for final approval.
8. Candidates are informed of their approval by the Board of Education, they are assigned an employee ID number, a PIN for Absence Management System (system that contacts substitutes to assign them to classrooms) and receive an ID badge. Candidates may then begin substituting for the District (not to exceed 90 days per school year).

Contact:

Sherry Jackson, Director of Recruiting

209-933-7065 Ext. 2453
sjackson@stocktonusd.net

HUMAN RESOURCES DEPARTMENT

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Valid through 6/30/23