



D-19 RESPONSE RETURN TO SCHOOL - SITE PLAN

Site Information

Name of Site: Pulliam Elementary School	Enrollment: 721
Total Number of Staff: 85	
Address: 230 Presidio Way, Stockton, CA 95207	
Grade Level Pk-8	
Date of Reopening: TBA	
Name of Person Completing Application: Krystal Taylor	
Phone Number: 209-933-7265	Email: ktaylor@stocktonusd.net
Signature: <i>Krystal Taylor</i>	Date: 10/26/2020

Tentative Schedule for SUSD School Re-Opening

TBD	Teacher Return- work from classroom
TBD	Small Cohorts return to on-campus live instruction (AB 77 minutes) Identify neediest students (Sped, EL, Seniors, students who require in person instruction)
TBD	Students return to on-campus live instruction (AB 77 minutes)

Reopening Plans

Please confirm consultation with the following groups: Labor Organizations (eg. Teachers, Classified, etc.)	
Name of Organization #1:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #2:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #3:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #4:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #5:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #6:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #7:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #8:	Date Consulted:
Phone Number:	Email Address:

Reopening Plans

Please confirm consultation with the following groups: Parent and Community Organizations	
Name of Organization #1: Leadership	Date Consulted: TBD
Phone Number:	Email Address:
Name of Organization #2: SSC	Date Consulted: TBD
Phone Number:	Email Address:
Name of Organization #3: ELAC	Date Consulted: TBD
Phone Number:	Email Address:
Name of Organization #4:	Date Consulted:
Phone Number:	Email Address:

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Reopening Plans

Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

Providing and maintaining a clean school environment is critical to the safety of our SUSD staff, students, and community. Custodial employees have the resources and training needed to help maintain a healthy environment for students and staff.

- Fully clean restrooms being used at the end of each day
- Disinfect hard touch areas in the same restrooms once per hour and sign off on the log sheet.
- Provide disinfectant spray bottles to any staff member who wishes to wipe down their personal space. We do this once per week on a rotating basis.
- Top off hand sanitizer dispensers daily.

Food Service Sites:

Custodial Duties: Set up canopy, tables & stations / Put away, Clean Kitchen, Clean Cafeteria, Clean restrooms hourly

Take action if an employee is suspected or confirmed to have COVID-19 infection:

In most cases, you do not need to shut down your facility. If it has been less than 7 days since the sick employee has been in the facility, close off any areas used for prolonged periods of time by the sick person:

- Wait 24 hours before cleaning and disinfecting to minimize potential for other employees being exposed to respiratory droplets. If waiting 24 hours is not feasible, wait as long as possible.
- During this waiting period, open outside doors and windows to increase air circulation in these areas.
- If it has been 7 days or more since the sick employee used the facility, additional cleaning and disinfection is not necessary. Continue routinely cleaning and disinfecting all high-touch surfaces in the facility.

N95 Masks: All sites should receive a shipment to provide at least one to each custodian.

Pulliam's Response:

Our custodial staff will follow all of the directions above. Our custodial staff will be checking all restrooms every hour on the hour and completing the district required log which will be visible in each bathroom.

Our custodial staff has distributed disinfectant (which was provided by the district), for staff to use in the classrooms and restrooms. Staff will be encouraged to disinfect when they entering any public location.

Our custodial staff will sanitize each classroom daily and will sanitize each additional public location. Each custodial staff member and kitchen staff have been provided an N-95 mask as per district's guidance.

If an employee is suspected or confirmed to have Covid-19, administration will work with the employee, Health Services and Risk Management and will follow their guidance. Pulliam will follow the district's plan for Covid-19 daily reporting and Covid-19 procedures.

Reopening Plans

- 1. (Nov 16) Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort. (AB 77 minutes)**
 - No classroom will have more than 16 individuals. This group is considered a cohort and is not allowed to interact with other cohorts of students or adults.
 - Meals will be served using a grab-and-go system that allows students to take their meal to the classroom or other assigned eating area.
 - Classrooms will be provided with water to eliminate the use of water faucets throughout campuses.
 - RECESS – Administrators please put a plan together to allow for recess in which physical distancing can occur and minimizing contact with other cohorts.
- 2. (Jan. 4) Students Return to On Campus Live Instruction (Split with Distance Learning): (AB 77 minutes) 6 feet apart- Classrooms may accommodate 3-foot radius if necessary- Techer observes 6 ft. distance.**

Pulliam's Response:

Students will be assigned entrance and exit gates/areas on campus. The gates will open 5 minutes prior to the start of the school day and students will be directed by staff to immediately go to their assigned line and stand on the correct spacing for social distancing with face masks. Numbers are currently on the ground (1-30) for each classroom and students will stand on every other number to maintain proper distancing. Upon dismissal, students will be dismissed from their classrooms after they have received their lunch and are to exit from their assigned gates. Classes will follow the walking path for their specific cohort upon exiting campus.

Recess/Bathroom time will consist of two cohorts of students being on the yard at one time. Each cohort will be in their respective areas according to the recess chart. One class/cohort will start with play while the other class/cohort will start with restrooms and then the two classes will swap positions. Students will be supervised by staff for both restroom and playground use and will complete an activity lead by the staff when it isn't their day to play on the yard. Teachers will use this time for restroom breaks and noon duty will help with supervision. Staff and students will follow proper hand washing rules and will continue to wear masks when playing together outdoors. No playground equipment will be given out during recess, nor will students be allowed to bring equipment from home. During class time the number of students using the restroom will be limited to ensure proper supervision and social distancing.

All lunches will be delivered to the classrooms by noon duty after food services personnel has properly placed them on rolling carts. Teachers will submit the number of lunches needed daily to food services by 10:30A and lunches will be delivered to classes prior to dismissal. Students will grab their lunch as they leave their classroom and therefore will be able to head straight to their assigned dismissal location upon leaving the classroom.

Reopening Plans

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

- Administrators: Student movement through your campus will need to be determined by your site team.
- In terms of the flow of traffic and areas that normally are congested when you have students on campus. Site maps need to be edited to include COVID-19 egress and ingress.

Pulliam's Response:

Students will be assigned entrance and exit gates/areas on campus based on their grade level. The gates will only be opened 5 minutes prior to school starting and students will be directed by staff to their assigned line where they will stand on their assigned number for social distancing with face masks. Students will be dismissed from their classrooms after they have received their lunch and are to exit from their assigned gates. Teachers will be responsible for walking students to their assigned gate upon dismissal.

Classes will follow directional flow when walking through the halls and exiting campus. Parents will not be allowed on campus to pick up their students. Instead, parents will need to pick students up at the assigned gate.

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Reopening Plans

Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced.

SUSD requires employees, students, and visitors in school facilities to wear masks or cloth face coverings. Masks and other face coverings are a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when we talk, cough, or sneeze.

General Information and Guidance

- All masks or face coverings should fully cover the nose and mouth, secure under the chin, and fit securely against both sides of the face. The CDC does not recommend using masks if they have an exhalation valve or vent.
- All school staff and students in 3rd grade and above must wear masks. Students in 2nd grade and below are encouraged to wear masks or face shields.
- Face shields may be worn in addition to a mask, but not in place of a mask or face covering.
- The use of a mask or face covering is not a substitute for physical distancing.
- Surgical and other medical-grade masks may be recommended for specific situations such as:
 - Students/staff who become ill at school.
 - Staff who are screening or caring for a student/staff who is ill.
 - Staff working with students/staff who require health care supports.
- Desks will have safety shields separating students from each other.

Pulliam's Response:

The office will be limited to one family at a time. Any member coming on campus will be required to wear mask. Face shields will not take the place of a face mask, but can be worn in conjunction. A drop box will be located in the office for forms, library books, and other documents to be turned into the school. Office staff will remove the box each day and let it sit for five days prior to handling any paperwork or books. The public will be encouraged to sanitize as they enter the campus via a hand sanitizing machine.

Staff, students or families that do not have a mask will be provided a disposable mask at the office entrance.

Pulliam will follow Risk Management and Health Services directions for health screenings and will allow each teacher to decide if he/she would like to conduct daily temperature checks for students upon entering the classroom.

Reopening Plans

Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Health Self Checks: Staff and students are required to self-monitor for symptoms such as fever, cough, and shortness of breath. It is recommended that an individual not attend work or school if feeling any of the symptoms of COVID-19.

Students or staff members who have screened and determined they need to go home will be handled in two ways:

- For adults in SUSD, we will inform them they need to return home and they need to contact Risk Management. The site administrator or department lead also needs to inform Risk Management.
- For SUSD students, the site needs to make immediate contact with the family. While waiting for the family to pick up the student, he/she need to be informed they must
- Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.
- Qualtrics COVID-19 Self Check System: 10-19-20 start date

Pulliam's Response:

Pulliam will continue with the District Plan using the Qualtrics system and will follow Risk Management and Health Services directions for health screenings.

Reopening Plans

Healthy Hygiene Practices: The availability of hand washing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.

Availability of hand washing stations and hand sanitizer:

- In classrooms with sinks soaps will be provided so students and staff can perform safe handwashing.
- Classrooms without sinks will be provided hand sanitizing dispensers.
- Upon entering the classroom daily students will be reminded of healthy hygiene practices by their teachers. How will hand washing stations and hand sanitizer be promoted and incorporated into routines:
- Instructional Technology will place a tab in student Chromebooks flagging them to review three short student-friendly videos on healthy hygiene including hand washing, mask wearing, and physical distancing.
- Family Engagement will inform families and students about the need for healthy hygiene for hand washing, mask wearing, and physical distancing.
- Videos will be available and encouraged to view through Family Engagement and the COVID Information link on the Stockton Unified School District website.
- Teachers are also encouraged to start the instructional day with short reminders regarding hand washing, mask wearing, and physical distancing.

Pulliam's Response:

Pulliam will continue with the District Plan as stated above concerning healthy hygiene practices. Pulliam will conduct a school-wide virtual assembly in which these practices are addressed and the videos will be posted on our school website, social media and shared in the Google Classroom as well. Posters have been ordered to post around the campus to remind of these practices. Announcements will be made over the loud speaker daily reminding students to practice healthy hygiene.

Reopening Plans

Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.

I HAVE SYMPTOMS OF COVID-19.

1. You will go home immediately.
2. Contact your supervisor and Risk Management
3. Contact your primary care provider. They may ask you to Get tested for COVID-19
IF POSITIVE SEE BELOW: I'm COVID-19 positive If COVID-19 negative See COVID negative below.
4. If you were in close contact with other employees, Risk Management will need to know the names of the employees.

COVID-19 Negative

- In the event a staff member has been possibly exposed to COVID-19 and has been quarantined at home and does not have COVID testing the following process will be followed:
- If the staff member tests negative for COVID-19, all personnel connected to this situation can return to work at the direction of Risk Management.

COVID-19 Positive

In the case a staff member or SUSD stakeholder has a positive COVID-19 test result, the following will occur:

1. Risk Management will contact the employee
2. Self-isolate at home for 10 days; on the 11th day you may return to work. (see below for when you may return to work) *Avoid infecting others-Stay Home
3. You may return to work/school when:
You have been fever free for 24 hours, without fever reducing medication;
Your COVID-19 symptoms have improved and at least 10 days have passed since your symptoms first appeared.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.

Qualtrics electronic COVID-19 Self Check.

Pulliam's Response:

Pulliam will continue to follow the district's protocol as stated above.

Reopening Plans

Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff. Administrators will work with site personnel to determine the best layout for physical distancing in the classroom and frequently used areas of the school site.

Pulliam's Response:

Pulliam's Administration will work with teachers and custodial staff to set up social distancing within the classroom that allows for the protection of all students (3 foot radius) and all staff (6 foot between teacher and students) and mark these areas with colored tape. This will serve as a visual reminder for all staff and students to socially distance. Student desks will be placed on these markers and will remain there

Students will be directed by their teacher and other staff on where to line up, how to enter and exit the building and restroom/recess guidance provided. Water fountains will be covered and off limits to students and staff.

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Reopening Plans

Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.

- Employees are required to complete a course on how to use the sanitizer and disinfectant Keenan SafeSchools Online Trainings: Coronavirus: Cleaning and disinfecting your workplace

Employees are also required to complete Keenan SafeSchools Online Trainings:

- Coronavirus Awareness
- Coronavirus: Managing Stress and Anxiety
- Teachers may choose to use the disinfectant to clean desks and other surfaces during the day. Suggested times and surfaces for cleaning include student desks after eating, high-touch areas within the classroom, and supplies used by students. Sanitizer and disinfectant should be stored out of reach of students.
- Administrators: How will you train your site personnel specifically on the application and enforcement of the plan on your site?

Pulliam's Response:

Pulliam's Administrators will ensure that all staff have completed the training videos by working with Risk Management on list of completion. Follow up emails and discussions will be had to ensure that Pulliam is at 100% completion.

Pulliam's teachers and administration will post videos and training on the google classrooms to provide support and explanations to families.

Disinfectant has been provided to all teacher's so that they may sanitize materials and items in their classrooms during the instructional day. Pulliam's custodial staff will focus on cleaning and disinfecting all surface areas in the classroom and public areas as well.

Reopening Plans

Testing of Students and Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.

People who test positive are diagnosed with or suspected to have COVID-19 will not return to the building until they have met the criteria to discontinue home isolation according to CDC and local health guidelines. Those who have had close contact with positive case (lab-confirmed, diagnosed, or suspected) will stay home and follow CDC and local health department guidance.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.

Pulliam's Response:

Pulliam will follow the district's plan and work with Health Services and Risk Management to follow the CDC Guidelines. Pulliam's main focus is to ensure that students and staff are safe. Those individuals who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will need to be tested, consult with Risk Management and refrain from entering campus for the required timeframe as indicated by Risk Management.

Reopening Plans

Triggers for Switching to Distance Learning: The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.

The following criteria will be used by Stockton Unified School District to determine when in-person instruction will need to close:

- The district will consult with the San Joaquin County Public Health Department first.
- A classroom cohort goes home when there is a confirmed case.
- A school goes home when multiple cohorts have cases or more than 5% of school is positive.
- SUSD goes home if 25% of their schools are closed within a 14-day period.

Pulliam's Response:

Pulliam will follow the district's guideline and direction based on the San Joaquin County Public Health Department's guidance.

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Reopening Plans

Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

Health Services and Risk Management will inform necessary personnel should it learn of a confirmed or likely coronavirus infection of District employees or students and identify the campus or worksite said infection was found understanding that this information be providing following HIPPA and FERPA rules. The District will ensure the administrators assigned to the campus or worksite at issue are fully informed of all interventions and changes to be implemented by the District in order to continue operations.

Pulliam's Response:

Pulliam will follow the district's guidelines and directions as indicated above.

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Reopening Plans

Site Assessment Space:

Current Guidelines from the CDPH

Per current, August 27, 2020, California Department of Public Health (CDPH) guidelines, all districts are permitted to bring students into a school or district facility for the purpose of assessments. For more details, visit CDPH's web page at Guidance for Small Cohorts/Groups of Children and Youth. More information can be found in the FAQ for the CDPH (PDF).

LEAs are reminded to always follow current local and state guidelines for COVID-19. Please visit the CDPH's COVID-19 page for complete documentation (<https://ca-toms-help.ets.org/fall-admins/>)

Which students can be served in cohorts during school closures? The determination is made at the LEA- and school-level based on the needs of students. Students with disabilities should be prioritized by the LEA and school for receiving targeted supports and services. In addition, English learners, students at higher risk of further learning loss or not participating in distance learning, students at risk of abuse or neglect, foster youth and students experiencing homelessness may also be prioritized.

What qualifies as a specialized and targeted support services? Specialized services are determined by LEAs and include but are not limited to occupational therapy services, speech and language services, and other medical services, behavioral services, educational support services as part of a targeted intervention strategy or assessments, such as those related to English learner status, individualized educational programs and other required assessments.

Also see, Considerations for Cohorts - <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx>

Pulliam's Response:

Students that require assessment as part of their initial, annual, or triennial IEP for Special Education will be allowed to come on campus for one on one testing. Likewise, students who are completing their initial or summative ELPAC and have not been successful taking it online and any student who is completing any state or district assessment and have not been successful taking the test online will also be allowed to come on campus and test. Lastly, those students who need their vision and hearing tests will be allowed to come on campus to complete those assessments.

Students that need to be assessed will be required to wear masks, wash their hands and sanitize when entering the school, and complete the Covid-19 daily screening assessment.

Assessment rooms will be used and will be sanitized after each student. All testing materials will also be sanitized after each student. The teacher will wear a mask and plastic dividers will be used. Assessment rooms are currently marked as the following: Room 33B, Room 20, Room 21.

Examiners will meet and drop-off students at designated area-School Office. Parents will wear a mask while maintaining social distance from the examiner until their child is dropped off and they have returned to their car or designated waiting area. Examiners will meet the student at the designated drop-off area and drop them off there following testing. Students will be supervised until they are picked up. Examiners should escort the student to and from the testing area while maintaining social distancing, if possible.

Reopening Plans

Site COVID Health Screening Room: Site administrators will need to select rooms/space in which students can wait for parent pick up once the site has determined student may have COVID-19 related symptoms. These spaces cannot be utilized for any other purpose and only one student at a time is permitted in the space. In addition, these spaces should be used on a rotating basis to reduce the possibility of exposure.

Pulliam's Response:

Pulliam has one location on site for students and staff identified as ill. The area that will be utilized will be the cafeteria where students will be staggered at the lunch tables. This area will be monitored by staff while students are waiting to be picked up by their parents. The area will be thoroughly sanitized daily.

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Reopening Plans

Pulliam's Instructional Schedule:

Pulliam Elementary is currently working with Leadership and staff to solidify our return to school schedule. We will adhere to the AB77 minutes and will ensure that all students arrive and are dismissed at the same time so that siblings are not left waiting for one another. As a result, students in grades 1-8 will continue their learning at home to ensure that instructional minutes are met. All schedules will be solidified pending STA negotiations being finalized.

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