



2010-11 Budget Development Calendar

October

Board of Education meeting budget update – California school finance basics (2nd week)

2008-09 Carryover allocations for schools and Central Office departments (4th week)

Board of Education meeting budget update – Budget development calendar, 2008-09 carryover (4th week)

Demographer begins enrollment projection study (4th week)

All Principals' meeting – Budget development calendar (4th week)

November

Certificated seniority lists are provided to schools (electronic + hard copy)

Board of Education meeting budget update – State Economic and Fiscal Outlook (2nd week)

California Association of School Business Officials (CASBO) CBO Symposium (2nd week)

Board of Education Study Session – SUSD budget, update on State budget (3rd week)

Budget Advisory Committee Meetings (3rd week)

December

1st interim budget submitted for approval by Board (2nd week)

Board of Education meeting budget update - District program prioritization (2nd week)

Community organization budget engagement – Chamber of Commerce mtgs, District Advisory Committee, etc.

Initiate discussions with bargaining units about potential budget augmentations for 2010-11 (2nd week)

Preliminary enrollment projections developed, provided to principals (2nd week)

Preliminary staffing ratios built based on projected budget (3rd week)

Budget Advisory Committee provides feedback via web page (3rd week)

January

Governor releases state budget proposal for 2010-11 fiscal year (2nd week)

School sites initiate planning for 2010-11 academic year (2nd week)

Board of Education meeting budget update (2nd week)

Budget Advisory Committee Meetings (3rd week)

School sites and Central Office departments receive 2010-11 allocations to build budget (3rd week)

Staffing ratios and projected enrollment finalized (3rd week)

Board of Education meeting budget update (4th week)

February

School sites submit 2010-11 allocations to Budget office (2nd week)

Board of Education meeting – Review of programs for elimination (PKS) (2nd week)

Central Office departments submit 2010-11 allocations to Budget office (3rd week)

Board of Education meeting – Finalize programs for elimination (PKS) (4th week)

March

March 15th “warning” letters sent to certificated staff and consolidations to Human Resources

Board of Education meeting – Review of classified notices (2nd week)

2nd interim Budget due to Board for approval (2nd week)

Board of Education meeting – Finalize classified notices (4th week)

April

Board of Education meeting budget update (2nd week)

Administrative Law Judge (ALJ) Hearings (if possible) (3rd week)

Board of Education meeting budget update (4th week)

May

Final layoff/reassignment notices issued by May 15th (2nd week)

Governor's May Revise budget released (2nd week)

Board of Education meeting budget update (2nd week)

Public notice of adoption budget (3rd week)

June

Board of Education meeting – Final budget submitted for adoption (4th week)

Documents finalized for adoption budget submission to SJCOE (4th week)