



## BOARD POLICY

AR 4112.5/4212.5/4312.5

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### All Personnel

#### Security/Credit Check

Within ten days of initial employment fingerprint identification cards shall be completed on each employee and forwarded to the Bureau of Criminal Identification Investigation, State Department of Justice, for processing.

Employment is in reference to part-time, full-time, temporary, and/or substitute status.

#### *Legal Reference:*

##### EDUCATION CODE

*45125 Use of personal identification cards to ascertain conviction of crime*