



Exhibit

Williams Uniform Complaint Form

E 1312.4

Community Relations

WILLIAMS UNIFORM COMPLAINT FORM

Education Code Section 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, or teacher vacancy or misassignment. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? _____ Yes _No

Contact Information: (if response is requested)

Name: _____ Address: _____ Phone Number: Day: _____ Evening: _____

E-mail address, if any: _____

Issue of complaint: _____

Date of Problem: _____

Location of Problem:

School name/address: _____

Course title/grade level and teacher name: _____

Room number/name of room/location of facility: _____

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please contact the school or District for the appropriate District complaint procedure.

Specific issue(s) of the complaint. (Please check all that apply. A complaint may contain more than one allegation.)

1. Textbooks and instructional materials: (Education Code § 35186; 5 CCR § 4681)

_____ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- adopted or District-adopted textbooks or other required instructional materials to use in class.

_____ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.

_____ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

_____ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Teacher vacancy or misassignment: (Education Code § 35186; 5 CCR § 4682)

_____ Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)

_____ Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners pupils in the class.

_____ Teacher misassignment - A teacher assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility conditions: (Education Code §§ 17592.72, 35186, 35292.5; 5 CCR § 4683)

_____ A condition exists that poses an emergency or urgent or emergency threat to the health or safety of students or staff including: gas leaks;, nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students pupils or staff; structural damage creating a hazardous or



uninhabitable condition;, and any other emergency conditions the school district determines deemed appropriate by the district.

_____ A school restroom has not been maintained or cleaned regularly, is not fully operational, and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.

_____ The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

Please describe the issue of your complaint in detail. You may attach additional pages and include as much text as necessary to fully describe the situation. For complaints regarding facilities conditions, please describe the emergency or urgent facilities condition and how that condition poses a threat to the health or safety of students or staff.

Four horizontal lines for writing a complaint description.

Please file this complaint with the person specified below at the following location:

Enrique P. Torres, Executive Director Constituent Services
Stockton Unified School District
701 N. Madison Street
Stockton, CA. 95202
Telephone: (209) 933-7100 Ext. 2195 eptorres@stocktonusd.net

A complaint about problems beyond the authority of the principal shall be forwarded within 10 working days to the appropriate District official for resolution.



Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

(Signature)

(Date)

STOCKTON UNIFIED SCHOOL DISTRICT
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