

1. Enrollment: What year is Stockton’s most current enrollment report? Does it have projections? Does it have “live-attend” detail?
 - a. *Official information about enrollment statistics can be found at DataQuest from the CA Department of Education. The most recent official data comes from the 2022-23 school year. Total enrollment for 2022-23 school year, including both charter and non-charter is recorded as 39,169 students.*
2. Facilities report: Facilities assessment – what level of assessment do you seek? Level III? Level V?

As specified in the RFP, the District is interested in working with a firm who can:

“Complete a Conditions Needs Assessment, addressing the following:

Evaluate Existing School District Facilities: This task involves completing a physical evaluation of all the District’s existing sites and their condition to understand the basis for modernization, new construction, and replacement based upon the educational curriculum and maintenance needs of each school and/or support facility. Assessments shall include; building roofing and envelopes, life safety systems, Mechanical, Plumbing, and Electrical upgrades, ADA compliance, pavement, fields, and other utility and infrastructure systems.”

The District has not chosen to specify a specific Level I, II, or III as a prescriptive basis for the assessments.

The objectives of the Facilities Needs Assessment are

1. *To provide an objective and technical analysis of the physical condition of the District’s facilities. This includes all building components, including but not limited to mechanical, electrical, and plumbing infrastructure.*
 2. *To identify the cost required to renew/reconstruct the buildings to standard. Cost shall include escalation for the next ten (10) years.*
 3. *To develop a priority listing for improving and upgrading each building based on the life cycle and condition of the building systems.*
3. Can you please provide a list, related age and square footage of all district schools and owned facilities?
 - a. *See exhibits A & B. The selected firm will be responsible for performing all necessary steps, including a review of existing records and to perform on-site visits, exercising due diligence to verify the accuracy of this information.*

4. Will the successful architect be precluded from the work stemming from the Master Plan?
 - a. *No. The selected firm may still have an opportunity to be considered for future facilities projects.*
5. Where can we obtain the list of schools, including square footage, for this RFP?
 - a. *See exhibits A & B. The selected firm will be responsible for performing all necessary steps, including a review of existing records and to perform on-site visits, exercising due diligence to verify the accuracy of this information.*
6. Will the successful architect be precluded from the work stemming from the Master Plan?
 - a. *No. The selected firm may still have an opportunity to be considered for future facilities projects.*
7. Would we be able to receive a copy of the District's standard Master Agreement?
 - a. *Exhibit C is attached as a sample agreement for professional services. Final agreement will be pending District legal counsel's review.*
8. Please expand and clarify what services you are expecting under "facilities management" listed in the Overview section of the RFP.
 - a. *"Facilities Management" refers to the ability of the District to maintain and manage the facilities post-occupancy. The successful firm will work with District personnel to develop facilities and design standards including, but not limited to HVAC systems, janitorial workstations & storage, flooring materials, landscape plans, finishes, door locks, etc.*
9. When was the last Facilities Master Plan prepared for Stockton USD?
 - a. *Unknown.*
10. When was the last facilities assessment completed for Stockton USD?
 - a. *Facilities assessments for 10 different schools were completed in 2021.*
11. Can Stockton USD share assessment information with proposing firms prior to the submission of this proposal?
 - a. *The selected firm will be provided copies of all available materials.*
12. When was the last demographics report completed for Stockton USD?

- a. The most recent demographics report was completed in January, 2022. See Exhibit D.*
13. Please confirm whether firms should propose a full engineering and subconsultant team with their submission.
 - a. Firms should submit their proposed team members for the engagement, including all disciplines that they believe are necessary to meet the objectives of the FMP and Facilities Needs Assessment.*
14. Please confirm the number of sites and/or campuses?
 - a. See exhibits A & B. The selected firm will be responsible for performing all necessary steps, including a review of existing records and to perform on-site visits, exercising due diligence to verify the accuracy of this information.*
15. How many Board meetings does the District anticipate having?
 - a. Not yet determined.*
16. Will the community meetings be in person or virtual?
 - a. Community meetings will be in person, unless unforeseen circumstances arise.*
17. How many community meetings are expected?
 - a. The District anticipates at least one (1) meeting per school site but firms should be prepared to have follow up meetings as necessary.*
18. It was noted that there would be Staff/Faculty/Stakeholder meetings at each site. Should proposing firms assume 1 per school or site?
 - a. Yes, we can assume one staff/faculty/stakeholder meeting per school site but firms should be prepared to have follow up meetings as necessary.*
19. Please confirm whether the Staff/Faculty/Stakeholder meetings will be in person or virtual.
 - a. Meetings will be in person, unless unforeseen circumstances arise.*
20. Will the District department meetings be in person or virtual?
 - a. Meetings will be in person, unless unforeseen circumstances arise.*
21. Is there an anticipated completion date for the FMP?

- a. The District would like to see this completed in a timely manner, hoping to be ready within 6-8 months. Firms should submit their proposed schedule if awarded this engagement.*
22. For the District to accurately and fairly compare fee proposals, please provide direction on the level of fee detail that we should submit. Is there a specific format for the for the fee proposal?
 - a. This is a contract for professional services. While the District will consider the proposed fee structure, more weight will be given to the firm that the District believes can deliver on the requirements incorporated in the RFP documents and responses to all questions submitted. Therefore, the decision will be based on a combination of the firm's qualifications and experience, as well as the total fee proposal.*