

ARTICLE 3 WORK YEAR CALENDAR

3.1 Members of the USA bargaining unit will work the following number of days:

- (a) Principal
 - (1) Large Comprehensive High Schools 217 days
 - (2) K through 8 inclusive 215days
 - (3) Specialty Schools 215 days
 - (4) Small High Schools 215 days
 - (5) Adult Education 217 days
 - (6) Walton School ~~217~~ 215 days

- (b) Assistant Principal
 - (1) Large Comprehensive High Schools 205 days
 - (2) K through 8 inclusive 205days
 - (3) Small High Schools 205 days
 - (4) Adult Education ~~205~~ 217 days
 - (5) Walton Assistant Principal III ~~217~~ 215 days

- (c) Administrator on Special Assignment Designated by SUSD 205 days

3.1.1 Included in the above total work days for Principals (217 or 215) are the two (2) weeks before and two (2) weeks after the start and end of teacher contract days, Assistant Principals shall meet their 205-day requirement by working the teacher contract days and scheduling their additional days (i.e., nine (9) days before and nine (9) days after) with their Principal.

3.1.2 Large Comprehensive High School Principals **and Adult Education Principal and Assistant Principal** shall determine their twelve (12) additional workdays (217 combined total workdays). K through 8, Specialty Schools, **and** Small High Schools ~~and Adult Education Principals~~ shall determine their ten (10) additional work days (215 combined total work days). The additional days shall be filed with the administrator's supervisor. Unresolved conflicts regarding the additional days shall be resolved by the superintendent.

3.1.3 For the 2021-2022 school year, SUSD and USA will collaboratively identify PD needs and how they will be structured for the three PD days. Principals and assistant principals will participate in the identified PD.

3.2 During each school year, Assistant Principals shall have the option of requesting up to five (5) flex (exchange) days off from their regular work schedules. These days off shall be

Gina R. Hall 04 / 28 / 2022
Youlin Aissa 04 / 29 / 2022

Nancy Lane 04 / 29 / 2022

approved by the Immediate Supervisor with the understanding that any flexible days off will be worked prior to the end of the fiscal year and at a time mutually agreed upon by the Assistant Principal and the Principal. A schedule of time to be worked shall be completed prior to taking flextime off. Flex days may not be carried over and must be used during each school year.

3.3 During each school year, Principals shall have the option of requesting up to three (3) flex days off from their regular work schedules. These days off shall be approved by the Assistant Superintendent of Educational Services or his/her designee with the understanding that any flexible days off will be worked prior to the end of the fiscal year and at a time mutually agreed upon by the Assistant Superintendent (or designee) and the Principal. A schedule of time to be worked shall be completed prior to taking flextime off.

3.4 General Provision:

- (a) As an integral part of a typical supervisory classification, some functions necessitate evenings, weekend and/or holiday service. Illustrated examples of such functions shall include, but in no way are limited to, athletic events, student social and co-curricular activities, parents/PTA programs and meetings, back to school night, school board meetings, etc. Such service to the extent it is normally associated with supervisory responsibilities shall be rendered by the supervisory employee in addition to the requirements of Article 3.1.
- (b) Employees who are required by the Superintendent, or designee, to work specific days in addition to those designated in Article 3.1, shall receive their per diem rate of pay for each such additional day served.
- (c) The instructional calendar shall be adopted by the Governing Board and will reflect instructional days and holidays in accordance with the Education Code.

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Memorandum of Understanding Between
Stockton Unified School District
and
United Stockton Administrators (USA)
May 15, 2016

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Whereas, in light of the new work schedule (positive) implemented between United Stockton Administrators (USA) members and Stockton Unified School District (District), and;

Whereas the demands for the Principal of Walton School (Tom Whitesides) and Assistant Principal/Program Manager (Jessica Flores) require the administrators to work a flexible annual schedule, and;

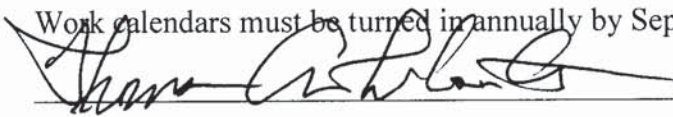
Whereas, the extended school year is 215 days including Early Intervention; the following applies:

Therefore USA and District agree that the Walton Principal and Assistant Principal/Program Manager work 215 days per work year;

Therefore, the parties further agree to the following:

- The Walton site administrators, as all other administrators, will remain at their current salary.
- The total number of days for their calendar year will be 215 days, as noted on the USA Official Ballot, not 217 which has been verbally presented.
- Work days will be flexible in order to cover ESY and will be mutually agreed upon between site administrator and the Special Ed Department.
- Walton Site Administrators will be allowed to coordinate their required two professional development days with the Special Ed. Department.
- It will be agreed that at least one of the two Walton Site Administrators will work on any day that students are in school.
- Due to the fact that there is an overlap of administrative duties at the start and end of each school year an ESY stipend of \$5,000 will be provided to each Walton Site Administrator.

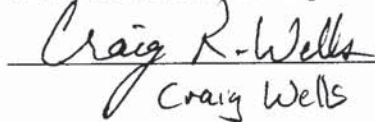
Work calendars must be turned in annually by September 15th.



Walton Principal



Walton Assistant Principal



Craig Wells Ass't Supe

5/25/2016

Date

5/26/16

Date

6/3/16

**Side Letter Agreement
Between
United Stockton Administrators
and
Stockton Unified School District
RE: School for Adults, Assistant Principal III Funding and Work Days
November 4, 2020**

In the interest of promoting harmonious labor relations between the parties, the United Stockton Administrators (“USA”) and Stockton Unified School District (“District”), collectively the (“Parties”), agree to enter into this Side Letter Agreement for the purposes of identifying funding source and establishing work days for the Assistant Principal position at School for Adults.

This Side Letter shall be ongoing unless either party requests to meet to renegotiate or terminate this agreement.

Recital

1. Funding for the Assistant Principal III at School for Adults is 100% site funded. School for Adults determines the site need for an Assistant Principal III.
2. This Side Letter is to establish the increased in work days to the Assistant Principal III position at the School for Adults. Work days for this position shall increase from 206 to 217 days on the USA Salary Schedule effective July 1, 2020.
3. This Agreement is not intended to set a precedent for any purpose in the future and shall not be construed as any admission of wrongdoing by the undersigned parties.
4. The undersigned represents that the Parties have read and understand the terms and conditions of this document.

Side Letter Agreement entered this 4th day of November, 2020 at Stockton, California.

For United Stockton Administrators:

Gina R. Hall 12 / 09 / 2020

For Stockton Unified School District:

 12 / 08 / 2020
