

Glendaly Gascot-Rios Assistant Superintendent, HR

TEMP SUB
Sr. Office Assistant
Front Desk

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Sr. Office Assistant
Front Desk

Tina Franco
Executive Assistant III

Lillian Ohnmacht
Executive Assistant III

Rawlen Davis
Director Risk
Management and
Benefits

Claudia Agnos
Executive
Assistant II

Adelita Valadez
Coordinator,
Risk Mgmt.

Maria Valadez-Munoz,
Director, HR

Kristina Bragonje
Senior HR Analyst

Leticia Burrise
Operations Manager

Nancy Munoz
Coordinator, HR
Operations

Yesenia Arroyo
Human Resources
Operations Specialist

Jake Hurley
Director,
Labor Relations

Mary Aguilar
Coordinator Labor
Relations

Rodrigo Lemus-
Chavez
Risk Analyst

Breanne Maas
Sr. Benefits Analyst

Christine Carnahan
Sr. Insurance Tech

Sarie Chan
Benefits Analyst

Felicitas Kotez
Sr. Insurance Tech

Alex Anderson
Benefits Analyst

Amanda Sarisky
Sr. Insurance Tech

Aracely Harris
Benefits Analyst

Marcela Lane
Personnel Analyst

Crystal Aguilar
Personnel Analyst

May Vang
Personnel Analyst

Taina Butler
Personnel Analyst

Tanya Sigman
Personnel Analyst

Rita Bogarin
Personnel Analyst

Sherry Simons
Personnel Analyst

Leslie Armstrong
Personnel Analyst

Alicia Mattes
Personnel Analyst

Angel Yang
Personnel Assistant

Cathy Gutierrez
Personnel Assistant

Joseph Perez
Personnel Assistant

Stephanie Jaimes
Personnel Assistant

Zahra Bibi
Human Resource
Technician II

Chelsey Berry
Human Resource
Technician II

Alejandro Constantino
Human Resource
Technician II

Jennifer Perez
Human Resource
Technician II

Kamini Del Barba
Human Resource
Technician I

Vacancy
Human Resource
Technician I

Marisela Ragonton
Human Resource
Technician I

Marcelina Lopez
Personnel Tech I

Maria Alcaraz
Personnel Tech I

Jhara Jimenez
Personnel Technician I

Talisha Teague
Personnel Analyst
Labor Relations

Angelica Acevedo
Personnel Analyst
Labor Relations

Sherry Jackson
Director, HR

Ramona Soto
Director, HR

Tammy Rose
Administrator,
Investigations

Joanne Castillo
Director,
Constituent Services

Michael Lee
Senior Specialist

Erika Peraza
Personnel Assistant

Glendaly Gascot-Rios
Assistant Superintendent

Tina Franco
Executive Assistant III
(209) 933-7065 ext. 2102
tmfranco@stocktonusd.net

- Administrative Assistant Superintendent
- Agreements - initiate/monitor
- Attendance - Track/Record/create monthly Credit Leave Report
- BoardDocs creator and approver
- Budget control
- ePA's - create/monitor the HR Staff items
- Equipment - ordering and maintenance
- Hire Retired Consultants
- Order office supplies fro HR
- Reimbursements - expense claims form processing
- Requisitions/Purchase Orders
- Site Deposits
- Vacation payout email/form - creation for Mgmt./Conf.
- Work Orders - initiate/monitor

Lillian Ohnmacht
Executive Assistant III
(209) 933-7065 ext. 2108
lohnmahct@stocktonusd.net

- Admin Support for HR Directors & HR Operations Manager
- Recruitment Event Support - Timesheets, EPA's & Supply Ordering & Room/Space Reservations
- Closed Session Board Agenda Items - Classified/Certificated
- Personnel File Upkeep - Laserfiche and Hard Copy Filing System
- Retirement Event -List Management & Event Support
- Requisitions/Purchase Orders
- Google Calendar Updates for Interviews set by Personnel Analysts
- Management of End of Year and Mid Year AP and Principal Evaluations
- Special Projects as Assigned by Asst. Superintendent of HR
- Evaluations
- Discipline Assistance for Directors

Classified Personnel Analyst:

Classified Staffing, Recruitment, Onboarding, NCLB, Seniority, Reclassification, Professional Growth, Verification of Experience

Crystal Aguilar Olivares
Personnel Analyst
caguilarolivares@stocktonusd.net

CSEA 821 (sites, depts. H-I, Edison High)
CSEA 318 - Special Ed. Assistants (All)
PARA by site A-M (excluding Preschool/TK Assistants)

Tanya Sigman
Personnel Analyst
tsigman@stocktonusd.net

CSEA 821 (sites, depts. J-P, Stagg High)
CSEA 318- Preschool and TK Assistants
Custodians
CSEA 885

Leslie Armstrong
Personnel Analyst
larms@stocktonusd.net

CSEA 821 (sites, depts. R-Z, Stagg High)
CSEA 318 - Para by site N-Z (excluding Spec. Ed, Preschool and TK Assistants)
Facilities, Grounds, Maintenance & Operations
SUSU

Sherry Simons
Personnel Analyst
ssimons@stocktonusd.net

CSEA 821 (sites, depts. A-G, Chavez High)
Board
Confidential/HR Management
Police

Maria Valadez-Munoz
Director, HR

mvaladezmunoz@stocktonusd.net
Staffing/Onboarding
Credentialing
Job Abandonment
Probationary Releases
Evaluations
Termination due to non-compliance: lack of credentials, licenses, permits

Kristina Bragonje
Senior Personnel Analyst
klbragonje@stocktonusd.net
Frontline: Evaluations/Escape/Central
Credential Validation
Procedure Manuals/Training
Recruitment
Informedk12 Form Creator

Certificated Personnel Analyst:

Certificated Staffing, Recruitment, Onboarding, Credentials, Seniority, Transcripts, Verification of Teaching Experience

Taina Butler
Personnel Analyst
tbutler@stocktonusd.net

K-8 by Site
Curriculum
Instructional Coaches
Preschool by site

Alicia Mattes
Personnel Analyst
amattes@stocktonusd.net

K-8 by site
Curriculum
Language Development Office
USA (K-8)

Rita Bogarin
Personnel Analyst
rbogarin@stocktonusd.net

K-8 by site
Preschool (including High Schools)

Marcela Lane
Personnel Analyst
mlane@stocktonusd.net

Special Educations (All sites)
SPPA Counselors
Health Services
Walton

May Vang
Personnel Analyst
mlvang@stocktonusd.net

High Schools (9-12 All)
Preschool (at High Schools)
Adult Education
Management
USA (High Schools)

Cathy Gutierrez
Personal Assistant
cgutierrez@stocktonusd.net
Classified Substitutes
Last Names A-L
General Classified Assistance

HR Help Ticket

Angel Yang
Personal Assistant
ayang@stocktonusd.net
Classified Substitutes
Last Names M-Z
General Classified Assistance

HR Help Ticket

Vacant
Personnel Assistant
@stocktonusd.net
AB2534
Verification of Teaching Experience
Personnel File REquests

Joseph Perez
Personnel Assistant
josephperez@stocktonusd.net
Certificated Substitutes A-L
General Certificated Assistance
Sub Permits
HR Help Ticket

Stephanie Jaimes
Personnel Assistant
stephaniejaimes@stocktonusd.net
Certificated Substitutes M-Z
General Certificated Assistance
Sub Permits
HR Help Ticket

Leticia Burrise
Operations Manager
933-7065 x2109
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Nancy Munoz
Coordinator, HR Operations
933-7065 x2112
nmunoz@stocktonusd.net

Yesenia Arroyo
Human Resources Operations Specialist
933-7065 x2132
yeseniaarroyo@stocktonusd.net

HR TECHNICIAN II:

Process district employee status, entering new personnel in Business system, and leaves

HR TECHNICIAN I:

Process substitute employees: Certificated and Classified in Business system

Jennifer Perez
(A-ER)
933-7065 x2144
japerez@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Processing of Leaves, vacation payouts, and docks
- Processing of stipends: longevity and degrees (new hires).

Chelsea Berry
(ES-LEH)
933-7065 x2138
CBerry@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Process leaves, vacation payouts, and docks
- Process stipends: longevity and degrees (new hires).

Kamini Del Barba
(A - GOM)
933-7065 x2116
kdelbarba@stocktonusd.net

- Substitutes
- Sub sick leave
- Athletic Coaches
- Hourly pay
- Verification of employment

Vacancy (sub)
(GON - NOV)
933-7065 x

- Substitutes
- Sub sick leave
- Athletic Coaches
- Hourly pay
- Verification of employment

Marisela Ragonton
(NOW - Z)
933-7065 x2130
mragonton@stocktonusd.net

- Substitutes
- Sub sick leave
- Athletic Coaches
- Hourly pay
- Verification of employment

Alejandro M. Constantino
(LEI-RIG)
933-7065 x2113
Alejandro M. Constantino
AMConstantino@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Process leaves, vacation payouts, and docks
- Process stipends: longevity and degrees (new hires).

Zahra Bibi
(RIH-Z)
933-7065 x2122
zbibi@stocktonusd.net

- Process Personnel Authorization forms: New Hires, transfers, promotions, terminations, and salary overpayments
- Process leaves, vacation payouts, and docks
- Process stipends: longevity and degrees (new hires).

Maria Alcaraz
Personnel Tech I
933-7069
subfinder@stocktonusd.net
Absence Management

Jhara Jimenez
Personnel Tech I
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subfinder@stocktonusd.net
Absence Management

Marcelina Lopez
Human Resources
Personnel Technician I
933-7065 x 2117
HROperationsStaffDL@stocktonusd.net

- * HR OPS Help Desk
- HR Help Ticket
- Employee Portal Assistance

Sherry Jackson
Director, HR
sjackson@stocktonusd.net

*STA, USA, SPPA, NUHW, SUSU,
Management/Confidential

- Employee Discipline
- Investigations
- Interactive Process
- Attendance Verification
- Professional Development
- Recruitment

Ramona Soto Barajas
Director, HR
rsotoharajas@stocktonusd.net

*SPOA, 318, 821, 885

- Employee Discipline
- Investigations
- Interactive Process
- Attendance Verification
- Professional Development
- Recruitment

Tammy Rose
Administrator, Investigations
trose@stocktonusd.net

- HR Investigations
- Professional Development
- Subsequent Arrest interviews
- Complaint Investigations

Jake Hurley
Director, Labor Relations
rhurd@stocktonusd.net

- Chief negotiator (9 unions)
- Oversee and respond to Grievances, Mediation, Arbitration, EEOC, FEHA, Unfair Labor Practice charges.

Mary Aguilar
[Coordinator, Labor Relations](mailto:maguilar@stocktonusd.net)
209-933-7065 x2104
maguilar@stocktonusd.net

- Contract Management
- Return to Work Dates & Calendars
- Annual Notifications
- Assist w/ contract negotiations
- Oversee grievance logs and files
- Participate in Mediation

Talisha Teague
[Personnel Analyst, Labor Relations](mailto:tteague@stocktonusd.net)
tteague@stocktonusd.net

Certificated Unions

- Contract Management
- Assist in contract negotiations
- Approve/Monitor Union Release
- Oversee Director's calendar
- Track grievance timelines
- Track and prepare responses to RFIs
- Prepare weekly updates to board

Angelica Acevedo
[Personnel Analyst, Labor Relations](mailto:AAcevedo@stocktonusd.net)
AAcevedo@stocktonusd.net

Classified Unions

- Contract Management
- Assist in contract negotiations
- Approve/Monitor Union Release
- Oversee Director's calendar
- Track grievance timelines
- Track and prepare responses to RFIs
- Prepare weekly updates to board

Joanne Castillo
Director, Constituent Services
209-933-7037 x2195
constituentservices@stocktonusd.net
jmcastillo@stocktonusd.net

- Title IX Coordinator

Michael Lee
Senior Compliance Specialist
209-933-7037 x2196
mjlee@stocktonusd.net

- Complaints Concerning District Employees (BP/AR 1312.1)
- UCP Complaints (BP/AR 1312.3)
- Williams Act Violations (BP/AR 1312.4)
- Discrimination Complaints (BP/AR 5145)
- CA Public Records Act Requests (CPRA)

Erika Peraza
Personnel Assistant
209-933-7037 x2106
constituentservices@stocktonusd.net
eperaza@stocktonusd.net

- Constituent Services support
- Intake
- Referrals

Rawlen Davis
Director of Risk Management and Insurance
209-933-7110 ext 2551
RDavis@stocktonusd.net

Claudia Agnos
Executive Assistant II
209-933-7110 ext. 2550
Riskmgt@stocktonusd.net

Adelita Valadez
Coordinator, Risk Management
Support Director with Risk Management
Tasks, Oversee Workers' Comp, Disability,
Return to work, and Reasonable
Accommodation Programs
avaladez@stocktonusd.net

Breanne Maas
Senior Benefits Analyst
Plan, organize and coordinate District's
employee health & welfare Ins. benefits
programs. Lead in the implementation
and mgmt of benefits mgmt information
systems.
209-933-7026 ext 2039
Bnmass@stocktonusd.net

Rodrigo Lemus-Chavez
Risk Analyst
Support the Risk Manager and Disability
Coordinator
Liability and Property Claims,
Certificate of Insurance for
Disability and Workers' Comp,
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Rlemuschavez@stocktonusd.net

Alex Anderson
Benefits Analyst
Health Insurance
STA, USA, POLICE.
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Sarie Chan
Benefits Analyst
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Christine Carnahan
Sr. Insurance Tech
Process Workers' Comp, FMLA, PDL,
Personal disability
Alpha Spilt A-Gom
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Amanda Sarisky
Sr. Insurance Tech
Process Workers' Comp, FMLA, PDL,
Personal disability
Alpha Split Gon-N
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Aracely Harris
Benefits Analyst
Health Insurance
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Vacant
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