

Stockton Unified School District

CLASSIFIED SCHOOL EMPLOYEE SUMMER ASSISTANCE PROGRAM

***Important Notice* SUSD is no longer accepting applications for this program.**

1. In this section is the letter from the California Department of Education about the Classified Summer Assistance Program (CSEASAP) with a timeline for classified employees who elect to participate in the program. Please keep in mind that this program is voluntary. Employees do not have to participate. However, if you choose to participate, please follow the guidelines listed by the CDE.
2. Also in this section is the Frequently Asked Questions page provided by the California Department of Education (CDE).
3. Finally, attached is the Employee Election Form for those employees who elect to participate in the CSEASAP.

****For those employees who choose to receive one (1) payment...***

1. If the employee's last workday is in May, the employee will receive one (1) check in June.
2. If the employee's last workday is in June, the employee will receive one (1) check in July.

****For those employees who choose to receive two (2) payments...***

1. If the employee's last workday is in May, the employee will receive one (1) check in June and one (1) check in July.
2. If the employee's last workday is in June, the employee will receive one (1) check in July and the one (1) check in August.

Here is a quick look of the timeline.

By April 1, 2019 – SUSD to notify the CDE the number of classified employees that have elected to participate, and to report the total estimated amount to be withheld from the participating employee paychecks.

By May 1, 2019 - The CDE will notify SUSD the estimated amount of state match funding that a participating classified employee can expect to receive (if there is more interest, than available resources, match may be less than dollar for dollar).

By June 1, 2019 - SUSD to notify participating classified employees the amount of estimated state match funds that participating classified employees can expect to receive.

July 31, 2019 - **Last day to withdraw from the program or reduce withholdings.**

Should you have any questions, please do not hesitate to contact the Labor Relations Dept. at 209-933-7065, Brenda Blythe, x2129 or Mary Aguilar x2104.