



Stockton Unified School District

Child Welfare & Attendance

1144 East Channel Street • Stockton, CA 95205-4997

Traci E. Miller, Director, Custodian of Student Records

HIGH SCHOOL TRANSCRIPT REQUEST FORM

Transcripts are available from Child Welfare and Attendance *one calendar year* after graduation.

For current graduates, transcript will be available at the high school you last attended.

There is a \$5.00 charge per transcript copy. For miscellaneous records (copy of birth certificate, immunization records, etc.) if any, \$2.00 per copy, official or unofficial.

Current Date: _____ Number of copies requested _____ *OFFICIAL (sealed)
_____ Unofficial

Current Last Name First Name Middle Date of Birth

Name on birth record Last year of attendance Last SUSD school attended

Name used while attending school _____

Current Address City State Zip Code Telephone Number

Transcripts to be sent to: _____ Self OR TO:

Agency or School Address City State Zip Code

Agency or School Address City State Zip Code

Comments: _____

Return form with money order or cashier's check to:

Stockton Unified School District

Child Welfare and Attendance - Records & Transcripts

1144 East Channel Street – Room #106

Stockton, CA 95205

(209) 933-7020 Ext. 2282

**Official transcripts are sealed and are opened by agency or school. Unofficial transcripts may be opened by you.*